

Purchase Request #1
Regular Board Meeting December 12, 2022
Consideration of Approval to Purchase Repair and Maintenance Services for
Semi-Trucks and School Buses

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees authorize a contract with LaPorte Tire Center and Transwest Mobile LLC to provide vehicle repair services for the continuing and professional development (CPD) division.

BACKGROUND

The awarded vendor(s) will provide mechanical and/or body repair of semi-trucks and school buses that require repair due to mechanical failure or accidental damage. The vendor(s) will perform both major and minor repairs. These services are necessary to keep the College's fleet of seven semi-tractors and two school buses in service. Three commercial driver's license CDL-A sessions are offered (day, evening, and weekend), and a CDL-B school bus driver training program will begin soon. The programs are projected to train over 200 students in the next calendar year with plans to expand contract training opportunities to local transport companies, school districts, and governmental entities.

Request for Proposal #23-16 was issued on October 31, 2022, to procure maintenance and repair services that complies with competitive procurement requirements in Texas Education Code §44.031(a). Two responses were received and evaluated by a team comprised of representatives from CPD Applied Tech/Trades who determined the proposals submitted by LaPorte Tire Center and Transwest Mobile LLC will provide the best value to the College

IMPACT OF THIS ACTION

All the semi-trucks and buses have high mileage with the oldest of the vehicles approaching one million miles. These services are essential for the continued operation of both programs and failure to maintain the fleet of vehicles will result in class cancellations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$150,000 and will be funded from the continuing and professional development department's 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

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RFP 23-16
Semi-Truck and Bus Repair and Maintenance
Attachment 1 - Tabulation

Stated Criteria	Maximum Value	LaPorte Tire Center	Transwest Mobile LLC
Qualifications Form	40	32	30
References	10	9	9
Campus Location	10	10	10
Price Proposal	40	40	30
Total	100	91	79

Final Ranking

	Vendor Name	Total Score
1	LaPorte Tire Center	91
2	Transwest Mobile LLC	79