

**San Jacinto College District
Regular Board Meeting Minutes**

December 7, 2020

The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, December 7, 2020, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Absent: John Moon, Jr., Vice Chair

Chancellor: Brenda Hellyer

Others Present: Jose DejesusGil
George González
Bo Hopper
Matt Keim
Mandi Reiland
Teri Zamora
Joanna Zimmermann

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:18 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:

Erica Davis Rouse
Dan Mims
John Moon, Jr. – absent
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Teri Zamora. The pledges to the American flag and the Texas flag were led by Larry Wilson.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Mandi Reiland read an announcement regarding the meeting process.

Student Success Presentations

1. George González provided an overview of the High School Capture Rate and Joanna Zimmermann and Jose DejesusGil provided an update on Outreach and Recruiting.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. Fall 2020 Career Focus
2. December Opportunity News
3. 2020-2021 Budget

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:

There were no citizens desiring to be heard before the Board.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements October 2020
 - b. San Jacinto College Monthly Investment Report October 2020
- B. San Jacinto College Foundation Financial Statements October 2020
 - a. October 2020
 - b. Financial Audit June 30, 2020 and 2019
- C. Capital Improvement Program

Motion 10069 Consideration of Approval of Rescission of Policy VI-G, Policy on Semester Reports – Second Reading

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Rescission of Policy VI-G, Policy on Semester Reports – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10070
Consideration of
Approval of Policy
V.5001.C, Student
Final Grade Appeal –
Second Reading**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for approval of Policy V.5001.C, Student Final Grade Appeal – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10071
Consideration of
Approval of 2021-
2022 Academic
Calendar**

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of 2021-2022 Academic Calendar.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10072
Consideration of
Acceptance of the
2019-2020
Comprehensive
Annual Financial
Report**

Motion was made by Erica Davis Rouse, seconded by Keith Sinor, for acceptance of the 2019-2020 Comprehensive Annual Financial Report.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10073
Consideration of
Approval of
Financing Team and
Related Expenditures**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for approval of Financing Team and Related Expenditures.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10074
Consideration of
Approval to Adopt an
Order Authorizing
the Issuance of San
Jacinto Community
College District
Limited Tax General
Obligation Building
and/or Refunding
Bonds; Setting
Certain Parameters**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval to Adopt an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price, Including the Terms Thereof and Certain Other Procedures and Provisions Related Thereto.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Sinor, Wheeler, Wilson

**for the Bonds;
Authorizing the Vice
Chancellor of Fiscal
Affairs to Approve
the Amount, the
Interest Rate, Price,
Including the Terms
Thereof and Certain
Other Procedures and
Provisions Related
Thereeto**

Nays: None

**Motion 10075
Consideration and
Approval of
Resolution
Authorizing the
Defeasance of Bonds**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for approval of Resolution Authorizing the Defeasance of Bonds.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10076
Consideration of
Approval of Revised
Associate of Arts and
Associate of Science
Degrees, and Core
Curriculum Changes**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of Revised Associate of Arts and Associate of Science Degrees, and Core Curriculum Changes.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10077
Consideration of
Purchasing Requests**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of the purchasing requests.

| | |
|--|------------|
| Purchase Request #1 | |
| Method of Procurement and Delegate Authority to Award Contract for Traffic and Accessibility Sign Upgrades | \$200,000 |
| Purchase Request #2 | |
| Guaranteed Maximum Price for South Campus Jones Building Renovation | 13,000,000 |
| Purchase Request #3 | |
| Additional Funds for Direct Digital Controls Network Upgrades, Package VI | 140,000 |
| Purchase Request #4 | |
| Renew Contracts for Temporary Personnel Services | 900,000 |

| | |
|-----------------------------------|---------------------|
| Purchase Request #5 | |
| Contract for Printing Services | <u>285,000</u> |
| TOTAL OF PURCHASE REQUESTS | \$14,525,000 |

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
 Nays: None

**Motion 10078
 Consent Agenda**

Chair Flickinger stated an additional affiliation agreement for medical assisting at North was added to the consent agenda after the paper versions of the Board book were sent out. The electronic versions all included the addition and was posted at least 72 hours prior to the meeting start time. A copy of the final item was distributed for reference prior to voting.

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

- A. Approval of the Minutes for the November 2, 2020, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
 Nays: None

**Items for Discussion/
 Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 8:00 p.m.