

**San Jacinto College District  
Board Meeting Minutes**

**December 12, 2016**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, December 12, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.**

**Board of Trustees:** Marie Flickinger  
Brad Hance  
Dan Mims, Chair  
John Moon, Jr., Secretary  
Keith Sinor, Assistant Secretary  
Dr. Ruede Wheeler  
Larry Wilson, Vice Chair

**Chancellor:** Brenda Hellyer

**Others Present:**

Cindy Adams	Thomas Keenan
Joshua Banks	Tami Kelly
Dean Barnes	Chet Lewis
Regan Boudra	Ryan Martinets
Michelle Callaway	Kevin McKisson
Pam Campbell	Kevin Morris
Teri Crawford	Wanda Munson
Suzanne DeBlanc	Catherine O'Brien
Anita Dewease	Alexander Okwonna
Bill Dickerson	Jeff Parks
Bill Dowell	Elissa Posway
Chris Duke	Bill Raffetto
Kenneth English	Shelley Rinehart
Amanda Fenwick	Debbie Smith
George González	Danny Snooks
Rebecca Goosen	Rob Stanicic
Allatia Harris	John Stauffer
Rod Herrick	Gina Thomas
Sallie Kay Janes	Steve Trncak
Brenda Jones	Danielle Webb
Bryan Jones	Van Wigginton
Gordie Keenan	Qeturah Williams
Jessica Keenan	Laurel Williamson
Ruth Keenan	Craig Zimmerman

<b>Call the Meeting to order:</b>	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:05 p.m.
<b>Roll Call of Board Members:</b>	Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
<b>Invocation and Pledges to the Flags:</b>	The invocation was given by Brenda Jones. The pledges to the American flag and the Texas flag were led by Keith Sinor.
<b>Special Announcements, Recognitions, and Presentations:</b>	<ol style="list-style-type: none"> <li>1. Ruth Keenan introduced a check presentation from Covestro LLC Industrial Park. Rob Herrick, Vice President and Site Manager of Covestro Baytown presented the check.</li> <li>2. The recognition of the San Jacinto College Police Department was tabled.</li> <li>3. Laurel Williamson recognized Carla Garrett for receiving the Phi Lambda 2016 Legacy Educator Award.</li> <li>4. Laurel Williamson recognized the San Jacinto College Math Faculty and Leadership for Receiving the Texas Success Center 2016 Math Pathways Exemplar Awards for Principles 1 and 4. Those recognized were: Cindy Adams, Regan Boudra, Rebecca Goosen, Ryan Martinets, Ann Tate, and Danielle Webb.</li> <li>5. Brenda Hellyer and Rear Admiral Bob Greene recognized Ruth Keenan for being named Honorary Admiral of the Texas Navy by Governor Greg Abbott.</li> </ol>
<b>Student Success Presentations:</b>	<ol style="list-style-type: none"> <li>1. Rebecca Goosen presented an update on the math program.</li> <li>2. George González presented a report on the high school capture rate.</li> <li>3. Michelle Callaway presented the fall 2016 certified headcount and fall 2015 first time in college fall-to-fall persistence rates.</li> </ol>
<b>Communications to the Board:</b>	<ol style="list-style-type: none"> <li>1. A thank you card was sent to the Board from the family of Dr. Gwendolyn Tilley.</li> <li>2. A thank you card was sent to the Board from Dana Kostecka, for the plant send in memory of her mother.</li> </ol>
<b>Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:</b>	There were no citizens desiring to be heard before the Board.

**Informative Reports:**

Dan Mims indicated such reports were in the board documents.

**Motion 9753  
Consideration of Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9754  
Consideration of Approval of the 2015-2016 Comprehensive Annual Financial Report**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of the 2015-2016 Comprehensive Annual Financial Report.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9755  
Consideration of Approval of 2017-2018 Academic Calendar**

Motion was made by Marie Flickinger, seconded by Brad Hance, for Approval of 2017-2018 Academic Calendar.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9756  
Consideration of Approval to Adjust the 2016-2017 Salary Rate Table for Part-time Faculty and Staff Hourly Rates**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Approval to adjust the 2016-2017 salary rate table for part-time faculty and staff hourly rates.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9757  
Consideration of Purchasing Requests**

Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of the purchasing requests.

RFP 17-04

Aviation Program Consulting Services

\$102,000

Purchase Request #1 -

Method of Procurement for the South Campus Engineering and Technology Building	-
Purchase Request #2 - Method of Procurement for the North Campus Wheeler, Brightwell, and Spencer Classroom Building Renovation Project	-
Purchase Request #3 - 2015 Bond Program Technical Professional Services	4,950,000
Purchase Request #4 2015 Bond Program Architects	13,950,000
Purchase Request #5 Process Training Unit Documentation	100,000
Purchase Request #6 Dell Computers for North Campus CIT Project	125,000
Purchase Request #7 Blackboard Licensing and Hosting Services	939,447
Purchase Request #8 Technical Professional Service Fees	450,000
Purchase Request #9 Renew Promotional Items Contracts	400,000
Purchase Request #10 - Hampden HVAC Training Equipment	<u>86,653</u>
TOTAL OF PURCHASE REQUESTS	\$21,103,100

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Motion 9758  
Consent Agenda**

Motion was made by John Moon, Jr., seconded by Marie Flickinger, to approve the consent agenda.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Adjournment:**

Meeting Adjourned at 8:03 p.m.