

***Board of Trustees
Meeting***

October 10, 2016

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 5:15 p.m., Monday, October 10, 2016, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 & 551.074 of the Texas Open Meetings Act, for the following purposes:**
 - Real estate** - For the purpose of discussing the purchase or exchange of real property.
 - Personnel Matters** - For the deliberation of the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of specific employees.
 - a. Chancellor Evaluation
- IV. Reconvene in Open Meeting**
- V. Aspen Institute Interview**
- VI. Implementations of New Fair Labor Standards Act (FLSA) Changes**
- VII. Election Locations**
- VIII. Presentation of the San Jacinto College Crime Statistics**
- IX. General Discussion of Meeting Items**
- X. Calendar Review**
- XI. Adjournment**

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed

or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087– To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, October 7, 2016, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, the College’s website, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 7:00 p.m. on Monday, October 10, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Invocation and Pledge to the Flags**
- IV. Special Announcements, Recognitions, Introductions, and Presentations**
 - Recognition of the Purchasing Department for Receiving the Certificate of Achievement for Excellence in Financial Reporting Chet Lewis
 - Recognition of the Purchasing Department for Receiving the 2016 Annual Achievement of Excellence in Procurement Award Chet Lewis
 - Update on Open Educational Resources Laurel Williamson
- V. Student Success Presentations**
 - Summer Headcount, Retention, & Success Rates George González
 - Top 15 Transfer Institutions George González
- VI. Communications to the Board of Trustees**
- VII. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board**
- VIII. Informative Reports to the Board**
 - A. San Jacinto College Financial Statement
 - B. San Jacinto College Foundation Financial Statement
 - C. Capital Improvement Program
 - D. San Jacinto College Building Committee Minutes

ACTION ITEMS

- IX. Consideration of Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- X. Consideration of Adoption of Ad Valorem Property Tax Rate**

- XI. Consideration of Policy 2-19: Policy on Electioneering – Second Reading**
- XII. Consideration of Extension of the Interlocal Agreement with the City of Shoreacres to Provide Security and Police Services at the Maritime Technology and Training Center**
- XIII. Consideration of Approval of Addendum to Chancellor’s Employment Contract with San Jacinto College District**

PURCHASING REQUESTS

- XIV. Consideration of Purchasing Requests**

CONSENT AGENDA

- XV. Consent Agenda**

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the September 13, 2016 Board Workshop and Regular Board Meeting**
- B. Approval of the Minutes for the September 26, 2016 Public Hearing**
- C. Approval of the Budget Transfers**
- D. Approval of Personnel Recommendations**
- E. Approval of the Affiliation Agreements**
- F. Approval of the Next Regularly Scheduled Meeting**

- XVI. Items for Discussion/Possible Action**

(Items removed from the Consent Agenda, will be considered at this time)

- XVII. Adjournment**

Closed Session Authority

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Brenda Hellyer, Ed.D.

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Statement of Net Position - PRELIMINARY
August 31,

<u>Assets</u>	<u>2016</u>	<u>2015</u>
Current assets:		
Cash and cash equivalents	\$ 72,309,419	67,440,501
Investments	-	6,737,121
Accounts receivable - taxes	4,429,775	3,427,580
Accounts receivable	18,282,700	18,169,834
Deferred charges	2,587,810	2,419,210
Inventories	462,236	522,096
Total current assets	<u>98,071,940</u>	<u>98,716,342</u>
Noncurrent assets:		
Restricted cash and cash equivalents	204,179,065	88,061,433
Restricted investments	-	10,860
Other long term investments	-	-
Capital assets, net	418,718,102	393,945,457
Total noncurrent assets	<u>622,897,167</u>	<u>482,017,750</u>
Total assets	<u>720,969,107</u>	<u>580,734,092</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	<u>4,542,533</u>	<u>-</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	10,726,378	13,138,703
Accrued liabilities	878,323	703,374
Accrued compensable absences and deferred compensation	2,592,077	2,747,035
Deferred revenues	28,974,596	25,830,777
Total current liabilities	<u>43,171,374</u>	<u>42,419,889</u>
Noncurrent liabilities:		
Net pension liability	24,842,147	-
Bonds and notes payable	478,374,238	337,728,588
Total noncurrent liabilities	<u>503,216,385</u>	<u>337,728,588</u>
Total liabilities	<u>546,387,759</u>	<u>380,148,477</u>
Deferred inflows of resources -		
Deferred inflow related to pensions	<u>7,599,287</u>	<u>-</u>
<u>Net assets</u>		
Beginning of year	\$ 176,203,176	208,536,020
Current year addition	<u>(4,678,582)</u>	<u>(7,950,405)</u>
Total net position - PRELIMINARY	<u>171,524,594</u> \$	<u>200,585,615</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

Consolidated -All Funds
(Not Including Capital Improvement Program)

	<u>Adjusted Budget</u>	<u>Actual (100%)</u>	<u>% Actual to Adjusted Budget</u>	<u>8/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Appropriations	\$ 46,094,872	\$ 45,352,384	98.39	\$ 46,435,013	100.00
Local Taxes - Maintenance & Operations	59,125,000	61,071,078	103.29	55,386,426	100.00
Local Taxes - Debt Service	22,879,299	22,530,480	98.48	25,991,109	100.00
Credit Tuition	41,169,879	41,197,623	100.07	39,531,187	100.00
Credit Fees	14,514,415	13,496,877	92.99	13,216,336	100.00
Credit Exemptions & Waivers	(2,843,954)	(3,918,182)	137.77	(3,466,780)	100.00
Bad Debt	(800,000)	(820,445)	102.56	(1,600,000)	100.00
Continuing Professional Development	6,445,000	7,268,068	112.77	5,984,922	100.00
Sales & Services	1,507,900	2,427,610	160.99	2,187,806	100.00
Investment Income	600,000	553,148	92.19	248,742	100.00
Auxiliary Services	3,590,000	3,391,519	94.47	3,372,681	100.00
Grants	62,363,133	48,672,069	78.05	50,808,161	100.00
Local Grants	2,393,996	2,389,069	99.79	2,272,390	100.00
Total	<u>257,039,540</u>	<u>243,611,298</u>	<u>94.78</u>	<u>240,367,993</u>	<u>100.00</u>
EXPENDITURES:					
Instruction	67,600,207	69,279,341	102.48	68,223,924	100.00
Public Service	5,585,947	6,851,011	122.65	5,814,763	100.00
Academic Support	24,204,998	16,033,485	66.24	14,922,170	100.00
Student Services	14,127,823	14,389,562	101.85	14,617,498	100.00
Institutional Support	71,369,136	57,763,556	80.94	58,311,490	100.00
Physical Plant	18,140,231	17,747,178	97.83	20,888,792	100.00
Scholarships and Fellowships	51,925,224	47,287,394	91.07	49,747,672	100.00
Auxiliary Enterprises	3,811,798	4,481,142	117.56	5,392,888	100.00
Depreciation	19,589,384	15,918,457	81.26	15,836,600	100.00
Capital Purchases	-	(1,461,246)	-	(5,437,399)	100.00
Total	<u>276,354,748</u>	<u>248,289,880</u>	<u>89.84</u>	<u>248,318,398</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	2,805,381	3,754,704	-	824,156	-
Transfers Out	(2,805,381)	(3,754,704)	-	(824,156)	-
Net Increase (Decrease) in Net Position	<u>\$ (19,315,208)</u>	<u>\$ (4,678,582)</u>		<u>\$ (7,950,405)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Actual (100%)</u>	<u>% Actual to Adjusted Budget</u>	<u>8/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Appropriations	\$ 36,486,413	\$ 35,707,837	97.87	\$ 37,142,853	100.00
Local Taxes - Maintenance & Operations	59,125,000	61,071,078	103.29	55,386,426	100.00
Credit Tuition	39,342,879	39,404,810	100.16	37,786,688	100.00
Credit Fees	14,514,415	13,496,877	92.99	13,216,336	100.00
Credit Exemptions & Waivers	(2,843,954)	(3,918,182)	137.77	(3,466,780)	100.00
Bad Debt	(800,000)	(820,445)	102.56	(1,600,000)	100.00
Continuing Professional Development	6,445,000	7,268,068	112.77	5,984,922	100.00
Sales & Services	1,507,900	2,283,937	151.46	2,103,292	100.00
Investment Income	600,000	145,716	24.29	135,382	100.00
Total	<u>154,377,653</u>	<u>154,639,696</u>	<u>100.17</u>	<u>146,689,119</u>	<u>100.00</u>
EXPENDITURES:					
Instruction	62,728,998	64,512,241	102.84	63,287,029	100.00
Public Service	4,807,617	6,179,304	128.53	5,164,323	100.00
Academic Support	12,751,049	11,968,286	93.86	11,478,649	100.00
Student Services	11,872,517	12,904,164	108.69	13,216,438	100.00
Institutional Support	40,998,346	38,972,785	95.06	38,173,277	100.00
Physical Plant	18,140,231	17,747,178	97.83	20,888,792	100.00
Total	<u>151,298,758</u>	<u>152,283,958</u>	<u>100.65</u>	<u>152,208,508</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	597,689	-	116,039	-
Transfers Out	<u>(2,805,381)</u>	<u>(3,243,143)</u>	<u>-</u>	<u>(696,814)</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ 273,514</u>	<u>\$ (289,716)</u>		<u>\$ (6,100,164)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

Federal Restricted Funds

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/15	% of 8/31/15 Actual
REVENUES:					
Grants	\$ 58,046,466	\$ 45,971,758	79.20	\$ 47,410,406	100.00
Total	<u>58,046,466</u>	<u>45,971,758</u>	<u>79.20</u>	<u>47,410,406</u>	<u>100.00</u>
EXPENDITURES:					
Instruction	677,207	527,747	77.93	503,363	100.00
Public Service	260,313	205,940	79.11	184,925	100.00
Academic Support	9,463,341	2,640,298	27.90	1,515,720	100.00
Student Services	423,635	294,725	69.57	176,425	100.00
Institutional Support	1,505,456	1,156,906	76.85	974,287	100.00
Scholarships and Fellowships	45,716,514	41,146,142	90.00	44,055,639	100.00
Total	<u>58,046,466</u>	<u>45,971,758</u>	<u>79.20</u>	<u>47,410,359</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	124,097	-
Transfers Out	-	-	-	(124,144)	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

State Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (100%)</u>	<u>% Actual to Adjusted Budget</u>	<u>8/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Paid Benefits	\$ 9,608,459	\$ 9,644,547	100.38	\$ 9,292,160	100.00
Grants	<u>4,316,667</u>	<u>2,700,311</u>	<u>62.56</u>	<u>3,397,755</u>	<u>100.00</u>
Total	<u>13,925,126</u>	<u>12,344,858</u>	<u>88.65</u>	<u>12,689,915</u>	<u>100.00</u>
EXPENDITURES:					
Instruction	4,138,386	4,138,386	100.00	4,383,505	100.00
Public Service	293,535	293,535	100.00	301,915	100.00
Academic Support	1,573,662	1,222,095	77.66	1,243,092	100.00
Student Services	1,750,479	1,138,121	65.02	1,154,940	100.00
Institutional Support	3,343,825	3,343,825	100.00	3,082,854	100.00
Scholarships and Fellowships	<u>2,825,239</u>	<u>2,208,896</u>	<u>78.18</u>	<u>2,523,609</u>	<u>100.00</u>
Total	<u>13,925,126</u>	<u>12,344,858</u>	<u>88.65</u>	<u>12,689,915</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

Local Restricted Funds

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/15	% of 8/31/15 Actual
REVENUES:					
Local Grants	\$ 2,393,996	\$ 2,389,069	99.79	\$ 2,272,390	100.00
Total	<u>2,393,996</u>	<u>2,389,069</u>	<u>99.79</u>	<u>2,272,390</u>	<u>100.00</u>
EXPENDITURES:					
Instruction	55,616	81,695	146.89	24,881	100.00
Public Service	224,482	172,232	76.72	163,600	100.00
Academic Support	416,946	202,806	48.64	684,709	100.00
Student Services	81,192	52,552	64.73	69,695	100.00
Institutional Support	58,958	63,058	106.95	90,519	100.00
Scholarships and Fellowships	<u>1,556,471</u>	<u>2,008,537</u>	<u>129.04</u>	<u>1,398,946</u>	<u>100.00</u>
Total	<u>2,393,665</u>	<u>2,580,880</u>	<u>107.82</u>	<u>2,432,350</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	331	299,176	-	156,265	-
Transfers Out	<u>-</u>	<u>(149,829)</u>	<u>-</u>	<u>(3,198)</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (42,464)</u>		<u>\$ (6,893)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (100%)</u>	<u>% Actual to Adjusted Budget</u>	<u>8/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Credit Tuition	\$ 1,827,000	\$ 1,792,813	98.13	\$ 1,744,499	100.00
Total	<u>1,827,000</u>	<u>1,792,813</u>	<u>98.13</u>	<u>1,744,499</u>	<u>100.00</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>1,827,000</u>	<u>1,923,819</u>	<u>105.30</u>	<u>1,769,478</u>	<u>100.00</u>
Total	<u>1,827,000</u>	<u>1,923,819</u>	<u>105.30</u>	<u>1,769,478</u>	<u>100.00</u>
TRANSFERS AMOUNG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (131,006)</u>		<u>\$ (24,979)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

28 Private Gifts and Donations

	<u>Adjusted Budget</u>	<u>Actual (100%)</u>	<u>% Actual to Adjusted Budget</u>	<u>8/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Sales & Service	<u>\$ -</u>	<u>\$ 143,673</u>	<u>-</u>	<u>\$ 84,514</u>	<u>100.00</u>
Total	<u>-</u>	<u>143,673</u>	<u>-</u>	<u>84,514</u>	<u>100.00</u>
EXPENDITURES:					
Instruction	<u>-</u>	<u>19,272</u>	<u>-</u>	<u>25,146</u>	<u>100.00</u>
Total	<u>-</u>	<u>19,272</u>	<u>-</u>	<u>25,146</u>	<u>100.00</u>
Net Increase (Decrease) in Net Position	<u><u>\$ -</u></u>	<u><u>\$ 124,401</u></u>		<u><u>\$ 59,368</u></u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

Auxiliary Enterprises

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/15	% of 8/31/15 Actual
REVENUES:					
Sales & Services	\$ -	\$ 117,496	-	\$ 449,741	100.00
Auxiliary Services	<u>3,590,000</u>	<u>3,274,023</u>	<u>91.20</u>	<u>2,922,940</u>	<u>100.00</u>
Total	<u>3,590,000</u>	<u>3,391,519</u>	<u>94.47</u>	<u>3,372,681</u>	<u>100.00</u>
EXPENDITURES:					
Non-Instructional Labor	931,587	912,940	98.00	1,308,090	100.00
Benefits	210,000	440,842	209.92	529,329	100.00
Supplies	858,075	671,838	78.30	727,751	100.00
Travel	230,526	518,447	224.90	543,027	100.00
Contracted Services	333,614	336,891	100.98	370,419	100.00
Capital Outlay	5,813	8,848	152.21	-	-
Scholarships and Fellowships	1,183,663	1,568,829	132.54	1,901,447	100.00
Utilities	<u>58,520</u>	<u>22,507</u>	<u>38.46</u>	<u>12,825</u>	<u>100.00</u>
Total	<u>3,811,798</u>	<u>4,481,142</u>	<u>117.56</u>	<u>5,392,888</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	221,798	1,451,355	-	2,113	-
Transfers Out	<u>-</u>	<u>(361,732)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ (2,018,094)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

95 Retirement of Indebtedness

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/15	% of 8/31/15 Actual
REVENUES					
Investment Income	\$ -	\$ 407,432	-	\$ 113,360	100.00
Local Taxes - Debt Service	22,879,299	22,530,480	98.48	25,991,109	100.00
Total	<u>22,879,299</u>	<u>22,937,912</u>	<u>-</u>	<u>26,104,469</u>	<u>100.00</u>
EXPENDITURES					
Institutional Support	25,462,551	14,226,982	55.87	15,990,553	100.00
Total	<u>25,462,551</u>	<u>14,226,982</u>	<u>55.87</u>	<u>15,990,553</u>	<u>100.00</u>
TRANSFERS AMONG FUNDS:					
Transfers In	2,583,252	1,406,484	54.45	425,642	100.00
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 10,117,414</u>		<u>\$ 10,539,558</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

97 Investment in Plant

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/15	% of 8/31/15 Actual
EXPENDITURES					
Depreciation	\$ 19,589,384	\$ 15,918,457	81.26	\$ 15,836,600	100.00
Capital Purchases	-	(1,461,246)	-	(5,437,399)	100.00
Total	<u>19,589,384</u>	<u>14,457,211</u>	<u>-</u>	<u>10,399,201</u>	<u>100.00</u>
Net Increase (Decrease) in Net Position	<u>\$ (19,589,384)</u>	<u>\$ (14,457,211)</u>		<u>\$ (10,399,201)</u>	

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2016 - PRELIMINARY

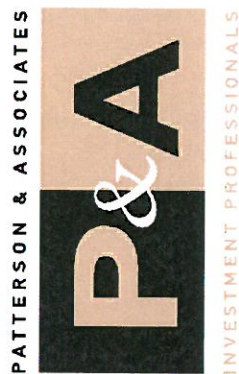
91 Capital Projects

	<u>Adjusted Budget</u>	<u>Actual (100%)</u>	<u>8/31/15</u>
REVENUES:			
Investment Income	\$ -	\$ -	(1,043)
Total	<u>-</u>	<u>-</u>	<u>(1,043)</u>
EXPENDITURES:			
Bond Programs	<u>-</u>	<u>33,274,435</u>	<u>25,890,925</u>
Total	<u>-</u>	<u>33,274,435</u>	<u>25,890,925</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (33,274,435)</u>	<u>\$ (25,891,968)</u>



Monthly Investment Report

August 31, 2016



Wait and See.... Repeat....

Whether it is 'hawkish' speeches from Fed Presidents or official statements from the FOMC, one can only cry wolf so many times about a rate hike before folks step back to simply wait and see.

August was chockfull of hawkish comments from Fed Presidents and even Chair Yellen commented that *"the case for an increase in the federal funds rate has strengthened in recent months."* But the market, tired of the talk, remained range-bound for the entire month (as shown on the bell weather 10 year). With a heavy ho-hum quotient in place, even the Olympics were less than riveting as the US moved inexorably toward its promise of record gold medals.

These market dog days of summer reflect Chicago Fed President Evans' thought that expectations for continuing low rates is now 'entrenched'. This allows the Fed to contently stay its course without risking financial instability but also ignores some of the more positive economic news painting a picture of slow but existent growth. Even the euro area is showing some signs of resilience after Brexit fears calmed.

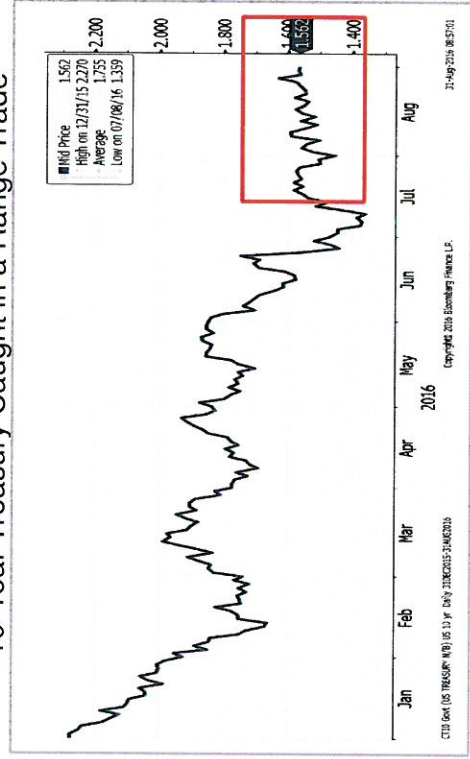
Despite laggard trends, payroll and wage growth has given a sense of optimism among American consumers as evidenced by the month's consumer confidence reports. July payrolls were very strong (255,000) which puts dollars in pockets. And, confidence –buoyed by low rates – has augmented both existing and especially new home sales to nine year highs. As an even better sign, sales of homes under \$300,000 are increasing steadily addressing more consumer segments.

For the fifth month prices fell for commodities other than food and energy. Consumers have to be gleeful to see lower lodging, airfare and energy prices (but of course lawyer fees increased!) Overall prices moderated more than accelerated keeping inflation foremost on the FOMC's agenda. There are more positive than negative changes in inflationary progress but not enough to push inflation or surge prices as needed for a rate increase.

Until the 'doves' on the Committee change their perception and position we will have to continue to "wait and see" for more and more *and more* data.

Mixed domestic data coupled with signs of slowing growth abroad have stayed the Fed's hand this year, following liftoff from near zero in December, emboldening bond bulls. Officials have twice cut their projections for the number of hikes in 2016, from four to two and then one.

10-Year Treasury Caught in a Range Trade



Summertime Speculation

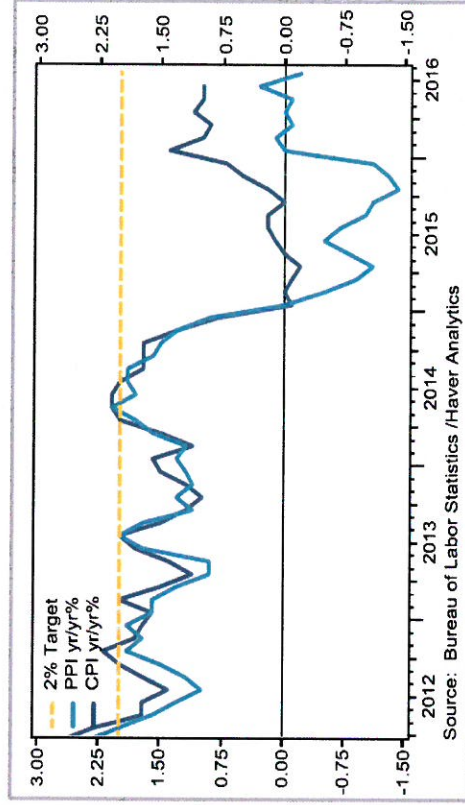
Although the volatility index (the VIX) has been low overall this summer without major events or changes, market uncertainty is fed by individual data points producing uncertainty in the market as well as the Fed.

We wouldn't have as extended a rate guessing game if the trends were smoother but every month has brought minor reversals and contradictions. After a summer of relatively good news the August numbers have detailed some significant weakness. From the ISM report production slowed to a 4-year low, new orders slipped below 50 for the first time since 12/15 and a sizable contraction in domestic manufacturing do not bode well. Nonfarm business productivity had it's third straight negative read and the slowness was broadly based. On the other hand, private non-residential construction spending jumped ahead.

There was a brief cyclical burst of productivity growth in the first year of the recovery, but since the end of 2010, labor productivity has now grown only 0.4% annualized, the worst run over that long a period in the history of the data back to 1947. This is key as it is a favorite.

Another part of the rate conundrum is of course the fact that other Central Bankers continue to cut rates and undertake even more massive bond buying steps to stimulate their lagging economies. The Bank of England and the Bank of Japan followed other bankers this month with rate cuts and huge bond buying programs (akin to our quantitative easing). Raising rates in the US would put us in a diametrically opposite position. Our higher rates may then move investors to our markets and away from their sovereign debt.

In addition, as speculation of higher rates climbs, the dollar will advance against other currencies further damaging our exports but giving additional spending power. The dollar has risen against the yen and the pound in anticipation.



In this classic balancing act the low rates actually hurt more than retirees. Banks are unable to make the traditional spread on borrowing-to-lending ratios and as such lending is reduced. Add this to the voluminous regulations being placed on the banks and this major driver of economic power is being thwarted. Low rates here have ceased to be a driver of growth.

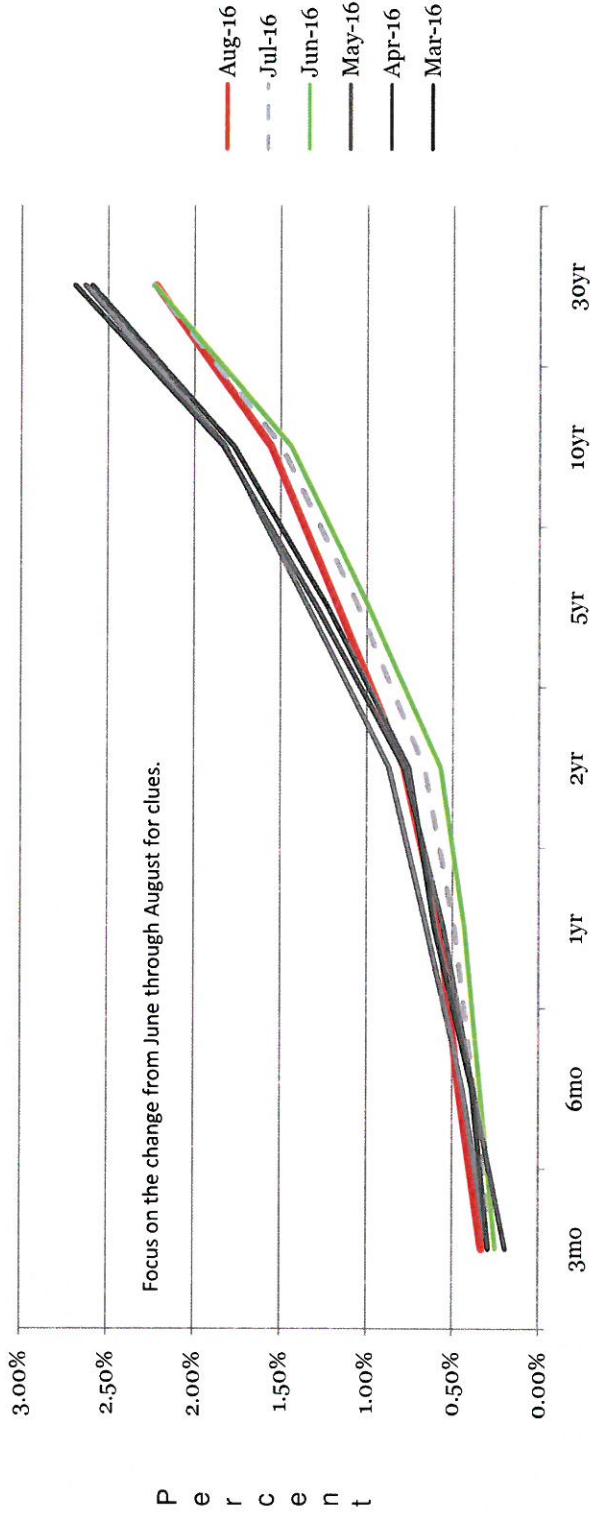
No where is this clearer than in Italy which is vying for the *crisis du jour* designation. Within the EU, banks can not be bailed out by their government. The *bail-in* must come from their debt holders and in the case of Italy those are primarily individuals and not institutional investors. A breakdown here in the EU's fourth largest economy could delay rate changes in Europe for some time.

Its no surprise the Fed is wary. Every market participant is also. We will all just have to wait and see – for how long is the question.



Rates are Pummeled

- The Treasury two-year yield climbed to its highest yield since Brexit when Fed Vice Chair Fischer joined the hawks signaling that interest rates *may* still rise in 2016. He was joining Fed President Dudley who warned the market of underestimating the hike’s likelihood. Fischer highlighted there was “near full employment and inflation was close to where they want it to be.”
- Treasuries stepped toward their worst month (in price) since June 2015 and hedge funds cut their bullish bets by the most in four months helping to move yields upwards. Treasuries have been falling in price since Brexit in June in halting anticipation.
- It is the unevenness of the data which keeps investors on the edge and the prices range-bound. However despite sub-par growth and a near record spread of US Treasuries to other sovereign bonds rates are inexorably rising on an economy that is improving.



End of Month Rates - Full Yield Curve – Fed Funds to 30yr

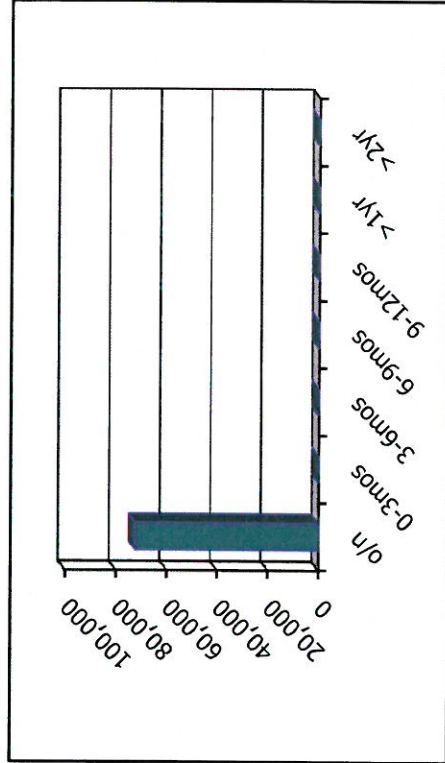
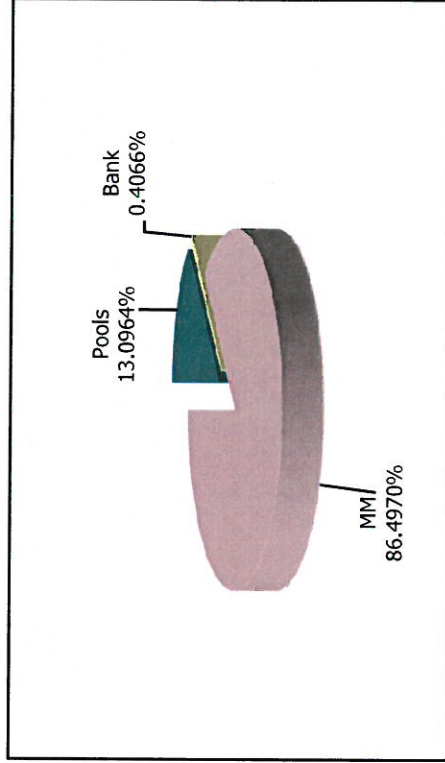
General Portfolio

As of August 31, 2016

PATTERSON & ASSOCIATES



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The very short-term rates have moved up in the last quarter offering some opportunities for diversification – especially for those with access to commercial paper. Past one year there are many more alternatives as rates creep up.
- Banks remain *uninterested* in new deposits and municipal debt has become less attractive as the supply of new muni bonds dries up. Few outperform the agencies at this point in time.
- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.



Bond Portfolio

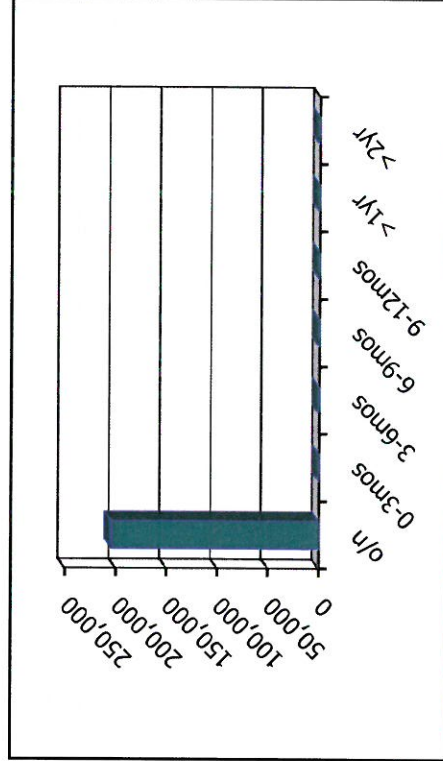
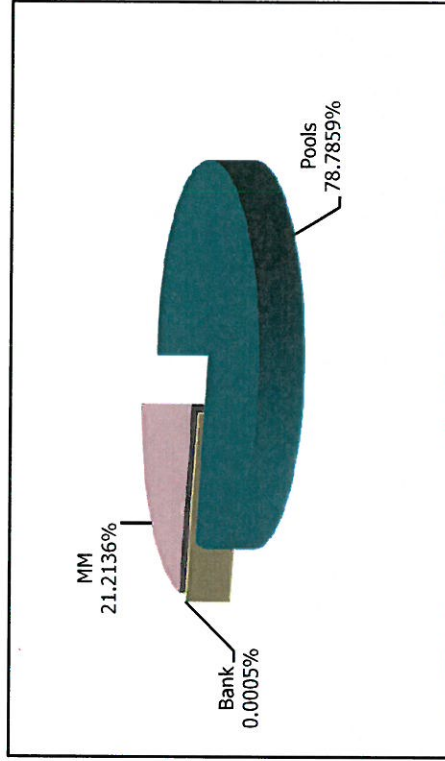
As of August 31, 2016

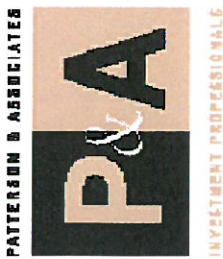
PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

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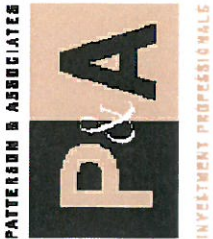
Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

**San Jacinto Community College
 Portfolio Management
 Portfolio Summary
 August 31, 2016**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	293,848.84	293,848.84	293,848.84	0.11	1	1	0.000
Investment Pools/Money Markets	276,194,634.92	276,194,634.92	276,194,634.92	99.89	1	1	0.383
Investments	276,488,483.76	276,488,483.76	276,488,483.76	100.00%	1	1	0.382
Total Earnings	August 31	Month Ending	Fiscal Year To Date	Fiscal Year Ending			
Current Year	86,709.04	560,626.07	560,626.07	560,626.07			

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

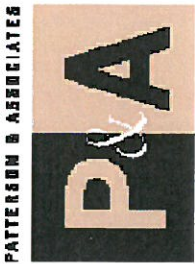
CHS _____ *9/22/16*
 Vice Chancellor of Fiscal Affairs



San Jacinto Community College
Summary by Type
August 31, 2016
Grouped by Fund

Patterson & Associates
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 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	10	204,179,064.99	204,179,064.99	73.85	0.403	1
Subtotal	10	204,179,064.99	204,179,064.99	73.85	0.403	1
Fund: Consolidated Portfolio						
Passbook/Checking Accounts	9	293,848.84	293,848.84	0.11	0.000	1
Investment Pools/Money Markets	6	72,015,569.93	72,015,569.93	26.05	0.327	1
Subtotal	15	72,309,418.77	72,309,418.77	26.16	0.325	1
Total and Average	25	276,488,483.76	276,488,483.76	100.00	0.382	1



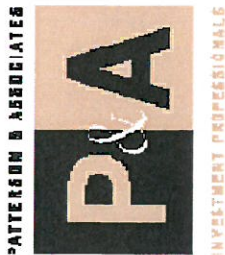
**San Jacinto Community College
Fund BOND - Bond Funds
Investments by Fund
August 31, 2016**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	109.90	109.90	109.90	0.080	0.078	0.080		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	9,752,898.34	9,752,898.34	9,752,898.34	0.450	0.443	0.450		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,049,051.84	8,049,051.84	8,049,051.84	0.450	0.443	0.450		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	250,095.55	250,095.55	250,095.55	0.450	0.443	0.450		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	25,011,342.62	25,011,342.62	25,011,342.62	0.450	0.443	0.450		1
86-72000844	10232	East West MM Debt Service	09/09/2014	250,095.54	250,095.54	250,095.54	0.450	0.443	0.450		1
999999999	10084	LSP GOF - 2008 Bond Proceeds	10/03/2008	5,434,490.12	5,434,490.12	5,434,490.12	0.390	0.384	0.390		1
999999917	10234	LSP GOF - 2015 Bond Proceeds	08/06/2015	4,972,521.02	4,972,521.02	4,972,521.02	0.390	0.384	0.390		1
999999918	10235	LSP GOF - 2016 Bond Proceeds	04/20/2016	150,197,471.93	150,197,471.93	150,197,471.93	0.390	0.384	0.390		1
999999916	10106	LSP GOF - Debt Service	07/30/2009	260,988.13	260,988.13	260,988.13	0.390	0.384	0.390		1
Subtotal and Average				204,179,064.99	204,179,064.99	204,179,064.99	0.397	0.397	0.403		1
Total Investments and Average				204,179,064.99	204,179,064.99	204,179,064.99	0.397	0.397	0.403		1

Fund GEN - Consolidated Portfolio
Investments by Fund
August 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	741.51	741.51	741.51					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	37,058.83	37,058.83	37,058.83					1
708340062	10086	Disbursements	09/01/2015	-1,674,901.12	-1,674,901.12	-1,674,901.12					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	1,965,789.86	1,965,789.86	1,965,789.86					1
707759346	10085	Payroll Fund	09/01/2015	-55,686.44	-55,686.44	-55,686.44					1
9999999913	10088	Petty Cash	09/01/2015	24,182.00	24,182.00	24,182.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-3,335.80	-3,335.80	-3,335.80					1
Subtotal and Average				293,848.84	293,848.84	293,848.84		0.000	0.000		1
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	40,055,148.69	40,055,148.69	40,055,148.69	0.450	0.443	0.450		1
586-7200810	10230	East West MM	09/09/2014	250,095.54	250,095.54	250,095.54	0.450	0.443	0.450		1
999999993	10034	LSIP GOF - Operating	09/01/2007	8,088.96	8,088.96	8,088.96	0.390	0.384	0.390		1
707759320	10035	JPM - Money Market	09/01/2007	22,000,674.53	22,000,674.53	22,000,674.53	0.080	0.078	0.080		1
999999996	10038	TCB - Money Market	09/26/2007	239,662.90	239,662.90	239,662.90	0.350	0.345	0.350		1
999999991	10032	TexPool	09/01/2007	9,461,899.31	9,461,899.31	9,461,899.31	0.374	0.368	0.373		1
Subtotal and Average				72,015,569.93	72,015,569.93	72,015,569.93		0.322	0.327		1
Total Investments and Average				72,309,418.77	72,309,418.77	72,309,418.77		0.321	0.325		1



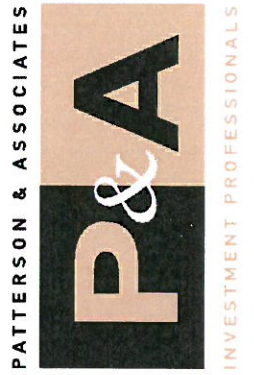
San Jacinto Community College
Interest Earnings
Sorted by Fund - Fund
August 1, 2016 - August 31, 2016
Yield on Beginning Book Value

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 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Annualized Rate	Annualized Yield	Interest Earned	Adjusted Interest Earnings	
											Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	109.90	488,107.79	109.90		0.080	0.046	18.18	0.00	18.18
999999999	10084	BOND	RRP	5,434,490.12	4,713,416.85	5,434,490.12		0.390	0.375	1,503.07	0.00	1,503.07
999999999	10106	BOND	RRP	260,988.13	2,829,166.77	260,988.13		0.390	0.147	353.87	0.00	353.87
XXX794	10228	BOND	RRP	9,752,898.34	9,752,898.43	9,752,898.34		0.450	0.350	2,898.34	0.00	2,898.34
XXX844	10229	BOND	RRP	8,049,051.84	12,043,179.46	8,049,051.84		0.450	0.271	2,775.31	0.00	2,775.31
86-72000794	10231	BOND	RRP	250,095.55	250,074.32	250,095.55		0.450	0.450	95.55	0.00	95.55
86-72000844	10232	BOND	RRP	250,095.54	250,074.32	250,095.54		0.450	0.450	95.54	0.00	95.54
86-72004242	10233	BOND	RRP	25,011,342.62	30,010,212.29	25,011,342.62		0.450	0.445	11,342.62	0.00	11,342.62
999999999	10234	BOND	RRP	4,972,521.02	3,942,610.65	4,972,521.02		0.390	0.333	1,116.64	0.00	1,116.64
999999999	10235	BOND	RRP	150,197,471.93	150,147,683.74	150,197,471.93		0.390	0.390	49,788.19	0.00	49,788.19
Subtotal				204,179,064.99	214,407,474.62	204,179,064.99			0.384	69,987.31	0.00	69,987.31
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	9,461,899.31	9,894,393.50	9,461,899.31		0.374	0.472	3,969.83	0.00	3,969.83
999999996	10038	GEN	RRP	239,662.90	239,587.09	239,662.90		0.350	0.373	75.81	0.00	75.81
707759320	10035	GEN	RRP	22,000,674.53	10,001,114.73	22,000,674.53		0.080	0.079	674.53	0.00	674.53
999999993	10034	GEN	RRP	8,088.96	7,602.63	8,088.96		0.390	0.415	2.68	0.00	2.68
XXX810	10227	GEN	RRP	40,055,148.69	40,032,958.74	40,055,148.69		0.450	0.350	11,903.34	0.00	11,903.34
86-7200810	10230	GEN	RRP	250,095.54	250,074.32	250,095.54		0.450	0.450	95.54	0.00	95.54
Subtotal				72,015,569.93	60,425,731.01	72,015,569.93			0.326	16,721.73	0.00	16,721.73
Total				276,194,634.92	274,833,205.63	276,194,634.92			0.371	86,709.04	0.00	86,709.04



Quarterly Investment Report
May 31, 2016 – August 31, 2016



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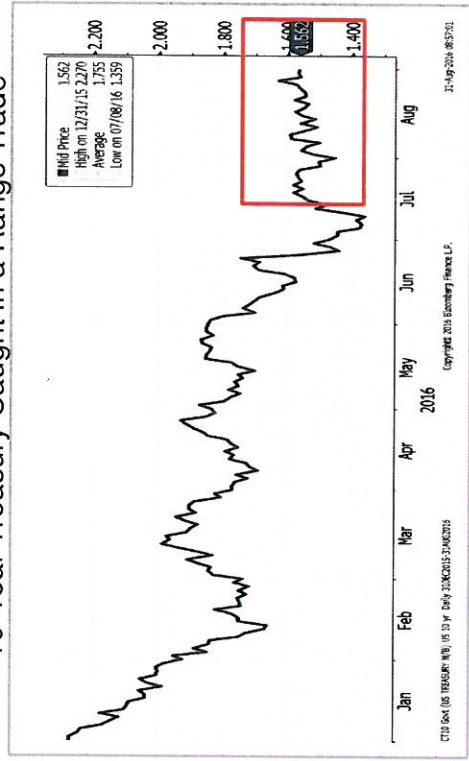
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10-Year Treasury Caught in a Range Trade



Summertime Speculation

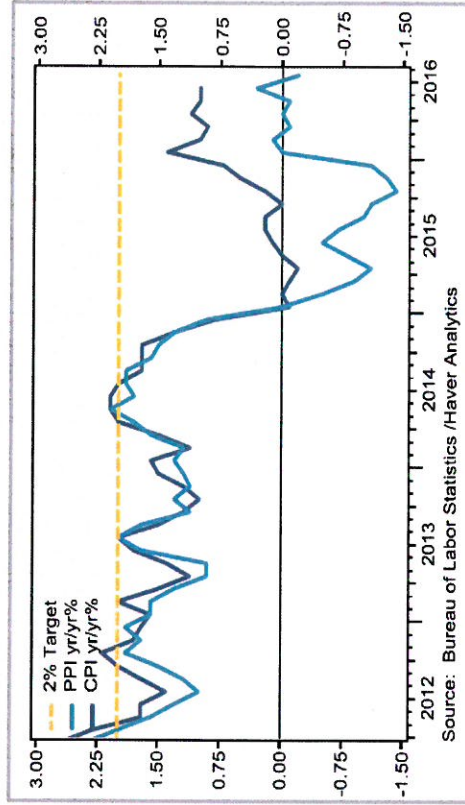
Although the volatility index (the VIX) has been low overall this summer without major events or changes, market uncertainty is fed by individual data points producing uncertainty in the market as well as the Fed.

We wouldn't have as extended a rate guessing game if the trends were smoother but every month has brought minor reversals and contradictions. After a summer of relatively good news the August numbers have detailed some significant weakness. From the ISM report production slowed to a 4-year low, new orders slipped below 50 for the first time since 12/15 and a sizable contraction in domestic manufacturing do not bode well. Nonfarm business productivity had it's third straight negative read and the slowness was broadly based. On the other hand, private non-residential construction spending jumped ahead.

There was a brief cyclical burst of productivity growth in the first year of the recovery, but since the end of 2010, labor productivity has now grown only 0.4% annualized, the worst run over that long a period in the history of the data back to 1947. This is key as it is a favorite.

Another part of the rate conundrum is of course the fact that other Central Bankers continue to cut rates and undertake even more massive bond buying steps to stimulate their lagging economies. The Bank of England and the Bank of Japan followed other bankers this month with rate cuts and huge bond buying programs (akin to our quantitative easing). Raising rates in the US would put us in a diametrically opposite position. Our higher rates may then move investors to our markets and away from their sovereign debt.

In addition, as speculation of higher rates climbs, the dollar will advance against other currencies further damaging our exports but giving additional spending power. The dollar has risen against the yen and the pound in anticipation.



In this classic balancing act the low rates actually hurt more than retirees. Banks are unable to make the traditional spread on borrowing-to-lending ratios and as such lending is reduced. Add this to the voluminous regulations being placed on the banks and this major driver of economic power is being thwarted. Low rates here have ceased to be a driver of growth.

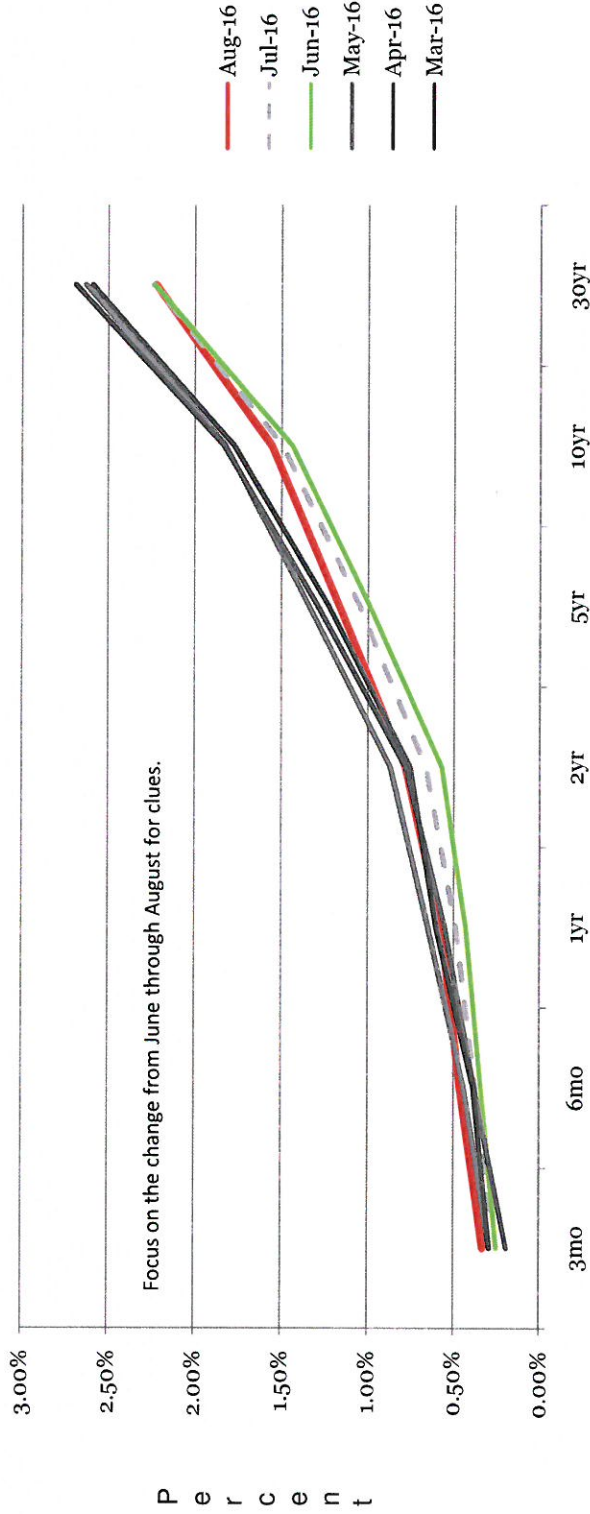
No where is this clearer than in Italy which is vying for the *crisis du jour* designation. Within the EU, banks can not be bailed out by their government. The *bail-in* must come from their debt holders and in the case of Italy those are primarily individuals and not institutional investors. A breakdown here in the EU's fourth largest economy could delay rate changes in Europe for some time.

Its no surprise the Fed is wary. Every market participant is also. We will all just have to wait and see – for how long is the question.



Rates are Pummeled

- The Treasury two-year yield climbed to its highest yield since Brexit when Fed Vice Chair Fischer joined the hawks signaling that interest rates *may* still rise in 2016. He was joining Fed President Dudley who warned the market of underestimating the hike's likelihood. Fischer highlighted there was "near full employment and inflation was close to where they want it to be."
- Treasuries stepped toward their worst month (in price) since June 2015 and hedge funds cut their bullish bets by the most in four months helping to move yields upwards. Treasuries have been falling in price since Brexit in June in halting anticipation.
- It is the unevenness of the data which keeps investors on the edge and the prices range-bound. However despite sub-par growth and a near record spread of US Treasuries to other sovereign bonds rates are inexorably rising on an economy that is improving.




End of Month Rates - Full Yield Curve - Fed Funds to 30yr


San Jacinto College District
 Quarterly Investment Report
 May 31, 2016 – August 31, 2016


Portfolio Summary Management Report

This quarterly report is prepared in compliance with the Investment Policy and Strategy of the District and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

<p>Portfolio as of 05/31/16: Beginning Book Value \$ 305,184,803 Beginning Market Value \$ 305,184,803</p> <p>WAM at Beginning Period Date¹ 1 day</p> <p><i>(Decrease in market value is due to seasonal cash outflows)</i></p> <p style="text-align: right;">Average Yield to Maturity for period 0.346% Average Yield 180-Day Treasury Bill for period 0.420%</p>	<p>Portfolio as of 08/31/16: Ending Book Value \$ 276,488,484 Ending Market Value \$ 276,488,484 Investment Income for the period \$ 247,364 Unrealized Gain/Loss \$ 0 WAM at Ending Period Date¹ 1 day</p> <p style="text-align: right;">Change in Market Value² \$ (28,696,319)</p>
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 Chet Lewis, Vice Chancellor of Fiscal Affairs
 San Jacinto College District


 Bill Dickerson, Accounting and Financial Services
 San Jacinto College District


 Linda T. Patterson, Investment Advisor, SJCD
 Patterson & Associates

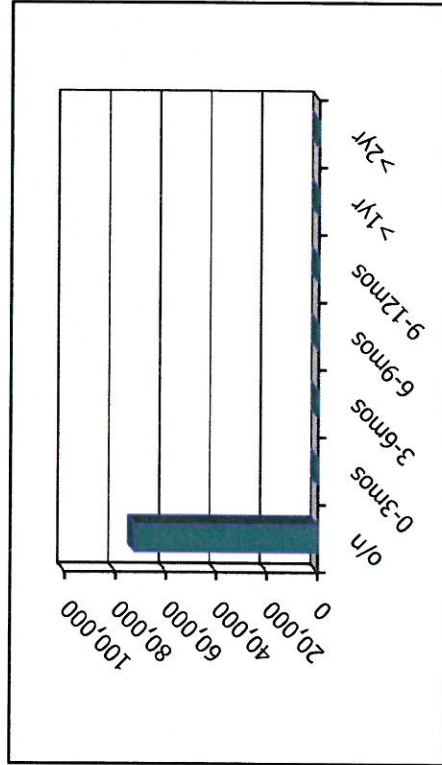
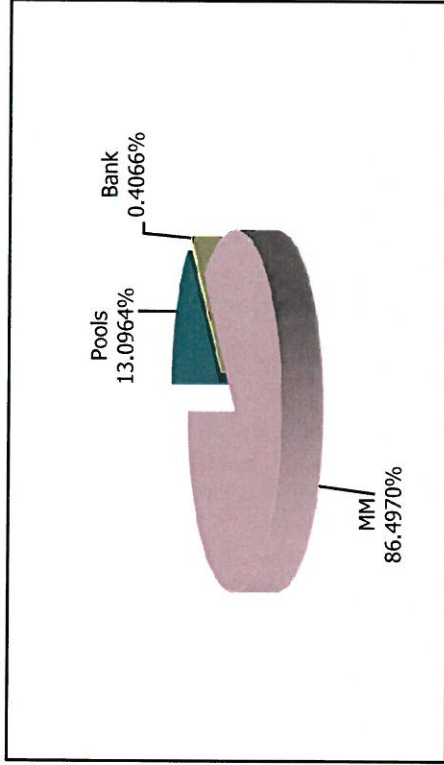
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the College’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by the College District.

General Portfolio

As of August 31, 2016

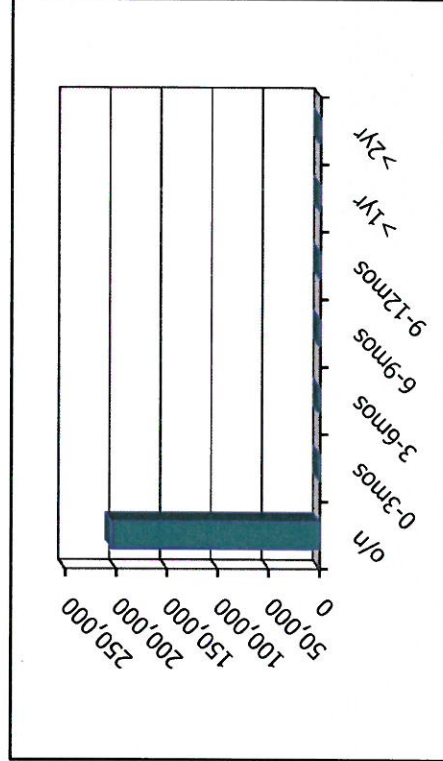
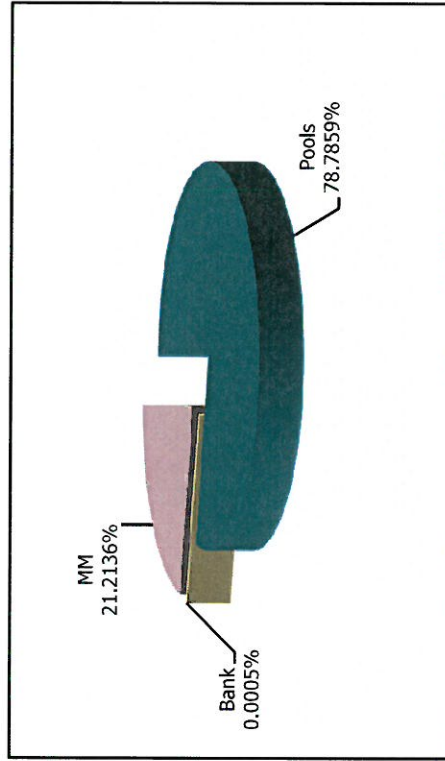
- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The very short-term rates have moved up in the last quarter offering some opportunities for diversification – especially for those with access to commercial paper. Past one year there are many more alternatives as rates creep up.
- Banks remain *uninterested* in new deposits and municipal debt has become less attractive as the supply of new muni bonds dries up. Few outperform the agencies at this point in time.
- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.

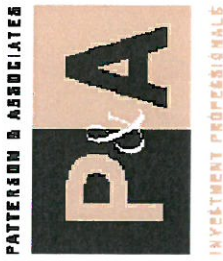


Bond Portfolio

As of August 31, 2016

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The very short-term rates have moved up in the last quarter offering some opportunities for diversification – especially for those with access to commercial paper. Past one year there are many more alternatives as rates creep up.
- Banks remain *uninterested* in new deposits and municipal debt has become less attractive as the supply of new muni bonds dries up. Few outperform the agencies at this point in time.
- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.





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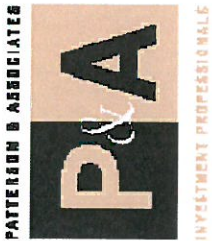
San Jacinto Community College
 Portfolio Management
 Portfolio Summary
 August 31, 2016

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	293,848.84	293,848.84	293,848.84	0.11	1	1	0.000
Investment Pools/Money Markets	276,194,634.92	276,194,634.92	276,194,634.92	99.89	1	1	0.383
Investments	276,488,483.76	276,488,483.76	276,488,483.76	100.00%	1	1	0.382
Total Earnings	August 31 Month Ending	Fiscal Year To Date	Fiscal Year Ending				
Current Year	86,709.04	560,626.07	560,626.07				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

[Signature]
 Vice Chancellor of Fiscal Affairs

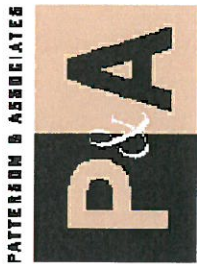
9/26/16



San Jacinto Community College
Summary by Type
August 31, 2016
Grouped by Fund

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Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	10	204,179,064.99	204,179,064.99	73.85	0.403	1
Subtotal	10	204,179,064.99	204,179,064.99	73.85	0.403	1
Fund: Consolidated Portfolio						
Passbook/Checking Accounts	9	293,848.84	293,848.84	0.11	0.000	1
Investment Pools/Money Markets	6	72,015,569.93	72,015,569.93	26.05	0.327	1
Subtotal	15	72,309,418.77	72,309,418.77	26.16	0.325	1
Total and Average	25	276,488,483.76	276,488,483.76	100.00	0.382	1



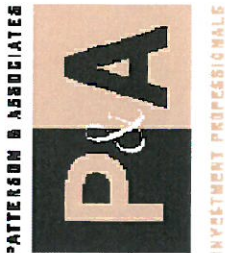
**San Jacinto Community College
Fund BOND - Bond Funds
Investments by Fund
August 31, 2016**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	109.90	109.90	109.90	0.080	0.078	0.080		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	9,752,898.34	9,752,898.34	9,752,898.34	0.450	0.443	0.450		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,049,051.84	8,049,051.84	8,049,051.84	0.450	0.443	0.450		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	250,095.55	250,095.55	250,095.55	0.450	0.443	0.450		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	25,011,342.62	25,011,342.62	25,011,342.62	0.450	0.443	0.450		1
86-72000844	10232	East West MM Debt Service	09/09/2014	250,095.54	250,095.54	250,095.54	0.450	0.443	0.450		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	5,434,490.12	5,434,490.12	5,434,490.12	0.390	0.384	0.390		1
999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	4,972,521.02	4,972,521.02	4,972,521.02	0.390	0.384	0.390		1
999999918	10235	LSIP GOF - 2016 Bond Proceeds	04/20/2016	150,197,471.93	150,197,471.93	150,197,471.93	0.390	0.384	0.390		1
999999916	10106	LSIP GOF - Debt Service	07/30/2009	260,988.13	260,988.13	260,988.13	0.390	0.384	0.390		1
Subtotal and Average				204,179,064.99	204,179,064.99	204,179,064.99		0.397	0.403		1
Total Investments and Average				204,179,064.99	204,179,064.99	204,179,064.99		0.397	0.403		1

Fund GEN - Consolidated Portfolio
Investments by Fund
August 31, 2016

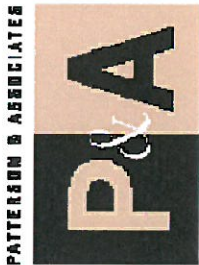
CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	741.51	741.51	741.51					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	37,058.83	37,058.83	37,058.83					1
708340062	10086	Disbursements	09/01/2015	-1,674,901.12	-1,674,901.12	-1,674,901.12					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	1,965,789.86	1,965,789.86	1,965,789.86					1
707759346	10085	Payroll Fund	09/01/2015	-55,686.44	-55,686.44	-55,686.44					1
9999999913	10088	Petty Cash	09/01/2015	24,182.00	24,182.00	24,182.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-3,335.80	-3,335.80	-3,335.80					1
				Subtotal and Average	293,848.84	293,848.84		0.000	0.000		1
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	40,055,148.69	40,055,148.69	40,055,148.69	0.450	0.443	0.450		1
06-7200810	10230	East West MM	09/09/2014	250,095.54	250,095.54	250,095.54	0.450	0.443	0.450		1
999999993	10034	LSIP GOF - Operating	09/01/2007	8,088.96	8,088.96	8,088.96	0.390	0.384	0.390		1
707759320	10035	JPM - Money Market	09/01/2007	22,000,674.53	22,000,674.53	22,000,674.53	0.080	0.078	0.080		1
999999996	10038	TCB - Money Market	09/26/2007	239,662.90	239,662.90	239,662.90	0.350	0.345	0.350		1
999999991	10032	TexPool	09/01/2007	9,461,899.31	9,461,899.31	9,461,899.31	0.374	0.368	0.373		1
				Subtotal and Average	72,015,569.93	72,015,569.93		0.322	0.327		1
				Total Investments and Average	72,309,418.77	72,309,418.77		0.321	0.325		1



San Jacinto Community College
Interest Earnings
Sorted by Fund - Fund
June 1, 2016 - August 31, 2016
Yield on Average Book Value

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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	109.90	270,268.05	329,257.58		0.080	0.080	66.36	0.00	66.36
999999999	10084	BOND	RRP	5,434,490.12	5,361,451.82	4,856,436.07		0.390	0.371	4,536.01	0.00	4,536.01
999999916	10106	BOND	RRP	260,988.13	2,825,053.38	2,242,778.67		0.390	0.365	2,063.37	0.00	2,063.37
XXX794	10228	BOND	RRP	9,752,888.34	9,753,688.44	9,750,331.15		0.450	0.350	8,601.57	0.00	8,601.57
XXX844	10229	BOND	RRP	8,049,051.84	12,029,353.35	11,083,266.70		0.450	0.351	9,815.72	0.00	9,815.72
86-72000794	10231	BOND	RRP	250,095.55	250,074.32	249,158.22		0.450	0.385	241.78	0.00	241.78
86-72000844	10232	BOND	RRP	250,095.54	250,074.31	250,004.24		0.450	0.384	241.78	0.00	241.78
86-72004242	10233	BOND	RRP	25,011,342.62	35,011,171.30	32,989,807.18		0.450	0.380	31,623.36	0.00	31,623.36
9999999917	10234	BOND	RRP	4,972,521.02	4,080,223.86	2,902,714.53		0.390	0.379	2,770.44	0.00	2,770.44
9999999918	10235	BOND	RRP	150,197,471.93	150,056,933.60	150,104,883.27		0.390	0.371	140,538.33	0.00	140,538.33
		Subtotal		204,179,064.99	219,888,292.43	214,758,637.61			0.370	200,498.72	0.00	200,498.72
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	9,461,899.31	2,212,735.78	8,239,753.46		0.374	0.371	7,698.35	0.00	7,698.35
999999996	10038	GEN	RRP	239,662.90	114,482.75	204,207.94		0.350	0.350	180.15	0.00	180.15
707759320	10035	GEN	RRP	22,000,674.53	30,002,369.61	17,032,821.60		0.080	0.080	3,431.77	0.00	3,431.77
999999993	10034	GEN	RRP	8,088.96	5,698.72	7,376.71		0.390	0.373	6.94	0.00	6.94
XXX810	10227	GEN	RRP	40,055,148.69	39,988,144.63	40,021,564.61		0.450	0.350	35,306.47	0.00	35,306.47
86-7200810	10230	GEN	RRP	250,095.54	250,074.31	250,004.24		0.450	0.384	241.78	0.00	241.78
		Subtotal		72,015,569.93	72,573,505.80	65,755,728.57			0.283	46,865.46	0.00	46,865.46
		Total		276,194,634.92	292,461,798.23	280,514,366.18			0.350	247,364.18	0.00	247,364.18



San Jacinto Community College
Texas Compliance Change in Val Report
Sorted by Fund
June 1, 2016 - August 31, 2016

Patterson & Associates
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Inv #	Issuer	Fund	Purch Date	Interest Accrued	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value				Market Value
Fund: Bond Funds									
10064	DS	BOND	12/05/2007	66.36	270,268.05	363,350.85	633,509.00	-270,158.15	109.90
708340211	109.90	0.080	/ /	66.36	270,268.05	363,350.85	633,509.00	-270,158.15	109.90
10084	LSIP08	BOND	10/03/2008	4,536.01	5,361,451.82	2,563,156.76	2,490,118.46	73,038.30	5,434,490.12
999999999	5,434,490.12	0.390	/ /	4,536.01	5,361,451.82	2,563,156.76	2,490,118.46	73,038.30	5,434,490.12
10106	LSIPDS	BOND	07/30/2009	2,063.37	2,825,053.38	135,934.75	2,700,000.00	-2,564,065.25	260,988.13
9999999916	260,988.13	0.390	/ /	2,063.37	2,825,053.38	135,934.75	2,700,000.00	-2,564,065.25	260,988.13
10228	EWIC08	BOND	09/09/2014	8,601.57	9,753,688.44	8,725.89	9,515.99	-790.10	9,752,898.34
XX794	9,752,898.34	0.450	/ /	8,601.57	9,753,688.44	8,725.89	9,515.99	-790.10	9,752,898.34
10229	EWICDS	BOND	09/09/2014	9,815.72	12,029,353.35	19,723.49	4,000,025.00	-3,980,301.51	8,049,051.84
XX844	8,049,051.84	0.450	/ /	9,815.72	12,029,353.35	19,723.49	4,000,025.00	-3,980,301.51	8,049,051.84
10231	EWMM08	BOND	09/09/2014	241.78	250,074.32	9,807.77	9,786.54	21.23	250,095.55
86-72000794	250,095.55	0.450	/ /	241.78	250,074.32	9,807.77	9,786.54	21.23	250,095.55
10232	EWMMDS	BOND	09/09/2014	241.78	250,074.31	4,009,954.00	4,009,932.77	21.23	250,095.54
86-72000844	250,095.54	0.450	/ /	241.78	250,074.31	4,009,954.00	4,009,932.77	21.23	250,095.54
10233	EWMM15	BOND	08/06/2015	31,623.36	35,011,171.30	31,623.36	10,031,452.04	-9,999,828.68	25,011,342.62
86-72004242	25,011,342.62	0.450	/ /	31,623.36	35,011,171.30	31,623.36	10,031,452.04	-9,999,828.68	25,011,342.62
10234	LSIP15	BOND	08/06/2015	2,770.44	4,080,223.86	10,002,770.44	9,110,473.28	892,297.16	4,972,521.02
9999999917	4,972,521.02	0.390	/ /	2,770.44	4,080,223.86	10,002,770.44	9,110,473.28	892,297.16	4,972,521.02
10235	LSIP16	BOND	04/20/2016	140,538.33	150,056,933.60	140,538.33	0.00	140,538.33	150,197,471.93
9999999918	150,197,471.93	0.390	/ /	140,538.33	150,056,933.60	140,538.33	0.00	140,538.33	150,197,471.93
Sub Totals For: Fund: Bond Funds				200,498.72	219,888,292.43	17,285,585.64	32,994,813.08	-15,709,227.44	204,179,064.99
				200,498.72	219,888,292.43	17,285,585.64	32,994,813.08	-15,709,227.44	204,179,064.99

San Jacinto Community College
Texas Compliance Change in Val Report
June 1, 2016 - August 31, 2016

Inv #	Cusip	Issuer	Fund	YTM	Purch Date	Mat Date	Interest Received	Interest Accrued	Beginning Book Value	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value	Ending Market Value
Fund: Consolidated Portfolio															
10032	999999991	TXPOOL	GEN	0.373	09/01/2007	/ /	7,698.35	7,698.35	2,212,735.78	2,212,735.78	14,249,163.53	7,000,000.00	7,249,163.53	9,461,899.31	9,461,899.31
10034	999999993	LSIP	GEN	0.390	09/01/2007	/ /	6.94	6.94	5,698.72	5,698.72	2,390.24	0.00	2,390.24	8,088.96	8,088.96
10062	707759338	OPER	GEN	0.000	09/01/2015	/ /	0.00	0.00	13,045,576.30	13,045,576.30	938,663.34	12,018,449.78	-11,079,786.44	1,965,789.86	1,965,789.86
10038	999999996	TXCIT	GEN	0.350	09/26/2007	/ /	180.15	180.15	114,482.75	114,482.75	125,180.15	0.00	125,180.15	239,662.90	239,662.90
10069	707759296	FPRO	GEN	0.000	09/01/2015	/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10085	707759346	PAY	GEN	0.000	09/01/2015	/ /	0.00	0.00	-34,307.02	-34,307.02	0.00	21,379.42	-21,379.42	-55,686.44	-55,686.44
10086	708340062	DIS	GEN	0.000	09/01/2015	/ /	0.00	0.00	-320,787.59	-320,787.59	339,704.42	1,693,817.95	-1,354,113.53	-1,674,901.12	-1,674,901.12
10088	999999913	PC	GEN	0.000	09/01/2015	/ /	0.00	0.00	20,025.00	20,025.00	6,050.00	1,893.00	4,157.00	24,182.00	24,182.00
10089	999999914	CC	GEN	0.000	09/01/2015	/ /	0.00	0.00	6,079.00	6,079.00	230,229.79	199,249.96	30,979.83	37,058.83	37,058.83
10035	707759320	MM	GEN	0.080	09/01/2007	/ /	3,431.77	3,431.77	30,002,369.61	30,002,369.61	20,003,431.77	28,005,126.85	-8,001,695.08	22,000,674.53	22,000,674.53
10164	1390012195A	BAOP	GEN	0.000	09/01/2015	/ /	0.00	0.00	9,979.98	9,979.98	19,076.99	28,315.46	-9,238.47	741.51	741.51
10181	707759353	SDI	GEN	0.000	09/01/2015	/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

San Jacinto Community College
 Texas Compliance Change in Val Report
 June 1, 2016 - August 31, 2016

Inv #	Issuer	Fund	Purch Date	Interest Accrued	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value				Market Value
10103	WC	GEN	09/01/2015	0.00	-3,560.88	7,232.44	7,007.36	225.08	-3,335.80
707759361	-3,335.80	0.000	/ /	0.00	-3,560.88	7,232.44	7,007.36	225.08	-3,335.80
10227	EWBICS	GEN	09/09/2014	35,306.47	39,988,144.63	67,029.06	25.00	67,004.06	40,055,148.69
XXX810	40,055,148.69	0.450	/ /	35,306.47	39,988,144.63	67,029.06	25.00	67,004.06	40,055,148.69
10230	EWBMM	GEN	09/09/2014	241.78	250,074.31	31,768.82	31,747.59	21.23	250,095.54
86-7200810	250,095.54	0.450	/ /	241.78	250,074.31	31,768.82	31,747.59	21.23	250,095.54
Sub Totals For: Fund: Consolidated Portfolio									
				46,865.46	85,296,510.59	36,019,920.55	49,007,012.37	-12,987,091.82	72,309,418.77
				46,865.46	85,296,510.59	36,019,920.55	49,007,012.37	-12,987,091.82	72,309,418.77
Report Grand Totals:									
				247,364.18	305,184,803.02	53,305,506.19	82,001,825.45	-28,696,319.26	276,488,483.76
				247,364.18	305,184,803.02	53,305,506.19	82,001,825.45	-28,696,319.26	276,488,483.76

San Jacinto College Foundation
Statement of Financial Position
As of August 31, 2016

ASSETS	
Current Assets	
Checking/Savings	
General Fund	1,196,430
Other Funds	-
Total Checking/Savings	<u>1,196,430</u>
Accounts Receivable	
Pledges Receivable	254,000
Scholarship Receivables	5,000
Special Events Receivables	32,355
Total Accounts Receivable	<u>291,355</u>
Other Current Assets	
Short Term Investments	
Goldman Sachs	9,390,559
Capital Bank CD	202,489
Prosperity Bank	201,529
Total SJC Short Term Investments	<u>9,794,577</u>
Total Current Assets	<u>11,282,362</u>
TOTAL ASSETS	<u><u>11,282,362</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Event Payable	635
Grants Payable	142,718
Programs Payable	33,164
Endowments Payable	77,831
Scholarship Payables	127,311
Student Success Payables	8,541
Total Accounts Payable	<u>390,201</u>
Total Current Liabilities	<u>390,201</u>
Total Liabilities	390,201
Equity	
Net Assets	10,665,964
Net Income	226,198
Total Equity	<u>10,892,161</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,282,362</u></u>

San Jacinto College Foundation
Statement of Activities
For the Period Ending August 31, 2016

	2016	2015	Change
Ordinary Income/Expense			
Income			
Contributions			
Grant Contributions	0	0	0
Permanently Restricted	114,205	1,165	113,040
Program Sponsorship	50,000	1,500	48,500
Unrestricted Foundation	0	0	0
Temporarily Restricted	34,520	174,760	(140,240)
Total Contributions	<u>198,725</u>	<u>177,425</u>	<u>21,300</u>
Other Income			
Special Events	21,038	93,511	(72,472)
Investment Incomes	8,715	17,172	(8,457)
Realized Gain / (Loss)	1,211,386	0	1,211,386
Unrealized Gain / (Loss)	(1,181,919)	(140,200)	(1,041,718)
Total Other Income	<u>59,221</u>	<u>(29,518)</u>	<u>88,739</u>
Total Income	257,946	147,907	110,039
Expense			
Programs			
Scholarships Awarded	21,181	66,950	(45,769)
Grants Awarded	0	0	0
Programs Sponsored	0	35,801	(35,801)
Student Success Initiatives	0	0	0
Total Programs	<u>21,181</u>	<u>102,751</u>	<u>(81,570)</u>
Supporting Services			
Management and General	3,870	1,557	2,313
Fundraising	6,697	715	5,982
Sponsorship Expense	0	1,070	(1,070)
Total Supporting Services	<u>10,567</u>	<u>3,342</u>	<u>7,225</u>
Total Expense	<u>31,748</u>	<u>106,094</u>	<u>(74,346)</u>
Net Ordinary Income	226,198	41,813	184,384
Other Income / Expenses			
Net Other Income	<u>226,198</u>	<u>41,813</u>	<u>184,384</u>



August 1, 2016 - August 31, 2016

Contributions

Donors

Amount Fund

		Barbara Trncak Endowment, EHCMA, Gala, Golf, Houston
Corporations	44,180	Livestock Show & Rodeo
Foundations	3,000	Air Products Foundation
Individuals	350	Jennifer Puryear Endowment, Veteran's Wall of Honor
Total Donation	<u>47,530</u>	

Employee Contributions

		Catherine O'brien Emergency Endowment, Gala, Golf, John Locke Memorial, Promise for their Future, South Softball Program
Various		

Total Employee Contributions **3,218**

Total Contributions **50,748**

F16046 - SC Tier 1 S8.2022	11,173	-	11,173	-	-	-	11,173	11,173	-	-	100.00%
F16048 - SC Occup Therapy Prog S1.231	4,176	(2,500)	1,676	-	-	-	1,676	1,676	-	-	100.02%
F16049 - SC Occup Therapy Prog S1.212	3,130	(2,500)	630	-	-	-	630	630	-	-	100.00%
F16058 - SC Copy Room Renovation S10.215	4,663	-	4,663	-	-	-	4,663	4,663	-	-	100.00%
F16091 - SC Tier 1 S9.260	1,466	-	1,466	-	-	-	1,466	1,466	-	-	100.00%
F16092 - SC South Asphalt Repairs	47,729	670	48,399	-	-	-	48,399	48,399	-	-	100.00%
F16094 - SC Outlet for Copier S8.2017	1,325	-	1,325	-	-	-	1,325	1,325	-	-	100.00%
F16103 - SC S8.2002 Tier 1 Upgrade	975	-	975	-	-	-	975	975	-	-	100.00%
F16104 - SC Bldg. S-7 and S-9	5,640	-	5,640	-	-	-	5,640	5,640	-	-	100.00%
F13042 - Dist Admin Campus Master Plan	1,730,000	2,629,585	4,359,585	-	-	4,357,350	2,235	4,359,585	4,359,585	-	100.00%
F15071 - Dist Generation Park Analysis Update	9,170	7,870	17,040	-	-	7,115	9,925	17,040	-	-	100.00%
F15074 - Dist Building Envelop Standard	9,800	-	9,800	-	-	4,900	4,900	9,800	-	-	100.00%
F15086 - Dist Admin West Lights	104,716	3,940	108,656	-	-	27,164	81,492	108,656	-	-	100.00%
F15092 - Dist A1- 211 Workstation	9,600	(171)	9,429	-	-	2,807	6,622	9,429	-	-	100.00%
F15093 - Dist SBDC Office Renovation	6,265	154	6,419	-	-	5,858	561	6,419	-	-	100.00%
F15096 - Dist Office-CIO	42,410	(5,266)	37,144	-	-	-	37,144	37,144	-	-	100.00%
F16004 Dist - Other Projects	4,053	(123)	3,930	-	-	-	3,930	3,930	-	-	100.00%
F16023 - Dist Audit Sound Attenuation	7,679	11,291	18,970	-	-	-	18,970	18,970	-	-	100.00%
F16030 - Dist Marketing A1.210	109,444	432	109,876	-	-	-	109,876	109,876	-	-	100.00%
F16032 - Dist ITS RFS	8,074	-	8,074	-	-	-	8,074	8,074	-	-	100.00%
F16038 - Dist A1.200B Renovation	7,032	-	7,032	-	-	-	7,032	7,032	-	-	100.00%
F16040 - Dist Campus Roof Survey	13,095	-	13,095	-	-	-	13,095	13,095	-	-	100.00%
F16047 - Dist Marketing Furniture	9,345	-	9,345	-	-	-	9,345	9,345	-	-	100.00%
F16059 - Dist SBDC RR Remodel	1,650	(150)	1,500	-	-	-	1,500	1,500	-	-	100.00%
F16061 - Dist Demo Bldg Simulator Classrooms	20,549	-	20,549	-	-	-	20,549	20,549	-	-	100.00%
F16062 - Dist Sound Masking A1.212	2,308	-	2,308	-	-	-	2,308	2,308	-	-	100.00%
F16063 - Dist - Conference Table for A2.110	2,500	-	2,500	-	-	-	2,500	2,500	-	-	100.00%
F16073 - Dist A1 &A2 Window Film and Tinting	12,705	-	12,705	-	-	-	12,705	12,705	-	-	100.00%
F16075 - Dist Board Room Tables and Chairs	16,000	(994)	15,006	-	-	-	15,006	15,006	-	-	100.00%
F16076 - Dist Purchasing Suite Sound Mask	3,154	-	3,154	-	-	-	3,154	3,154	-	-	100.00%
Sub-total	2,915,730	2,767,054	5,682,784	-	-	4,554,799	1,127,985	5,682,784	4,359,585	-	100.00%
TOTALS	3,247,374	3,071,671	6,319,045	-	45,702	4,558,219	1,712,584	6,270,803	4,588,517	2,540	99.96%

2008 Capital Improvement Program
Preliminary Report As of August 31, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central								
1203 - CC Anders Gym	10,398,474	(9,210,501)	1,187,973	-	-	109,723	1,078,250	9.24%
1102 - CC In-Fill	47,572	1,197,962	1,245,534	-	-	1,196,079	49,456	96.03%
1909- CC Petrochem/Vo Tech Building	-	2,169,015	2,169,015	-	1,300,343	635,172	233,500	89.23%
Sub-total	10,446,046	(5,843,523)	4,602,523	-	1,300,343	1,940,974	1,361,206	70.42%
North								
2202 - NC Nichols Gym	4,949,996	(4,381,454)	568,542	-	-	18,617	549,925	3.27%
2102 - NC In-Fill	23,086	903,178	926,264	-	864	858,896	66,504	92.82%
2612 - NC Plant Chiller	14,225	1,626,427	1,640,652	-	-	11,725	1,628,927	0.71%
2601 - NC Baseball Batting and Pitching	475,965	76,566	552,531	-	168,647	376,347	7,537	98.64%
Sub-total	5,463,272	(1,775,283)	3,687,989	-	169,511	1,265,586	2,252,892	38.91%
South								
3202 - SC Smallwood Gym	6,919,331	(6,350,774)	568,557	-	-	18,557	550,000	3.26%
3102 - SC In-Fill	23,086	1,324,393	1,347,479	-	625	970,387	376,468	72.06%
3601 - SC Softball Press Box	26,500	18,500	45,000	-	5,663	19,381	19,956	55.65%
Sub-total	6,968,917	(5,007,880)	1,961,037	-	6,288	1,008,325	946,424	51.74%
District								
6601 - Generation Park	200,000	-	200,000	-	-	198,344	1,656	99.17%
Program Management- 720100	-	1,202,954	1,202,954	-	21,832	630,226	550,896	54.20%
Contingency -726800	18,771,212	(11,965,739)	6,805,472	-	-	-	6,805,472	-
Sub-total	18,971,212	(10,762,785)	8,208,427	-	21,832	828,571	7,358,023	10.36%
Projects Substantially Complete								
2201 - NC Lehr Library	2,022,600	12,026,576	14,049,176	-	95,423	13,373,248	580,505	95.87%
6803 - Maritime Training Facility	18,000,000	8,433,236	26,433,236	-	867,794	25,558,076	7,366	99.97%
1828/2814/3817 - D DDC Network	2,190,750	316,040	2,506,790	-	-	2,506,790	-	100.00%
Sub-total	22,213,350	20,775,852	42,989,202	-	963,217	41,438,114	587,871	98.63%
Projects Closed								
1001 - CC Primary Service Retrofit	2,774,950	1,695,228	4,470,178	-	-	4,470,178	-	100.00%
1109 - CC Maintenance & Police Bldg	3,560,360	2,702,048	6,262,408	-	-	6,262,408	-	100.00%
1202 - CC Davis Library	8,418,096	(155,756)	8,262,340	-	-	8,262,340	-	100.00%
1217 - CC Transportation Center Buildout	-	1,039,383	1,039,383	-	-	1,039,383	-	100.00%
1301 - CC Building 31 Renovation	-	497,887	497,887	-	-	497,887	-	100.00%
1817 - CC Transportation Center	17,333,267	2,998,752	20,332,019	(137,768)	-	20,332,019	-	100.00%
1818 - CC Industrial Tech Buildings	7,758,416	(3,727,679)	4,030,737	-	-	4,030,737	-	100.00%
1820 - CC Paving & Drainage	10,490,274	(913,895)	9,576,379	(207,575)	-	9,576,379	-	100.00%
1821 - CC Allied Health Addition	10,568,880	1,189,925	11,758,805	296,549	-	11,758,805	-	100.00%
1908 - CC Science Building	35,752,627	(148,641)	35,603,986	-	-	35,603,986	-	100.00%
2401 - NC Outdoor Lighting	13,472	785	14,257	-	-	14,257	-	100.00%
2402 - NC MET Infrastructure N Library	851,510	(792,067)	59,443	-	-	59,443	-	100.00%
2901 - NC Paving & Drainage	3,142,449	(435,395)	2,707,054	(15,714)	-	2,707,054	-	100.00%
2903 - NC Student Success Center	11,093,580	801,084	11,894,664	(499,063)	-	11,894,664	-	100.00%
2906 - NC Science & Allied Health	42,240,000	(6,014,982)	36,225,018	-	-	36,225,018	-	100.00%
3201 - SC Parker Williams Library	2,449,600	369,372	2,818,972	-	-	2,818,972	-	100.00%
3401 - SC Traffic Signal Relocation	75,988	(25,773)	50,215	-	-	50,215	-	100.00%
3402 - SC Water and Electrical Upgrade	29,305	(5,044)	24,261	-	-	24,261	-	100.00%
3903 - SC Student Success Center	8,220,000	2,074,228	10,294,228	109,650	-	10,294,228	-	100.00%
3905/3911 - SC Paving & Drainage	2,747,068	7,891,993	10,639,061	-	-	10,639,061	-	100.00%
3906 - SC Mechanical Upgrades	1,252,855	(558,604)	694,251	(19,524)	-	694,251	-	100.00%
3907 - SC MEP Infrastructure	4,381,500	283,388	4,664,888	-	-	4,664,888	-	100.00%
*3908 - SC Primary Service at New Site	809,625	(809,625)	-	-	-	-	-	-
3909 - SC Science & Allied Health	53,868,525	(6,251,379)	47,617,145	-	-	47,617,145	-	100.00%
6003 - D Graphics	900,000	724,824	1,624,824	-	-	1,624,824	-	100.00%
6902 - D Campus Mechanical Upgrades	1,869,857	518,564	2,388,421	(3,767)	-	2,388,421	-	100.00%
6007 - D Furniture Consultant	335,000	(335,000)	-	-	-	-	-	-
Sub-total	230,937,204	2,613,620	233,550,823	(477,212)	-	233,550,823	-	100.00%
TOTALS	295,000,000	-	295,000,000	(477,212)	2,461,191	280,032,392	12,506,417	95.76%

*Funds reallocated to other projects.

Fiscal Year 2008 CIP Expenditure	136,403
Fiscal Year 2009 CIP Expenditure	3,442,083
Fiscal Year 2010 CIP Expenditure	24,831,811
Fiscal Year 2011 CIP Expenditure	64,513,921

Fiscal Year 2012 CIP Expenditure	89,492,069
Fiscal Year 2013 CIP Expenditure	41,378,480
Fiscal Year 2014 CIP Expenditure	17,693,910
Fiscal Year 2015 CIP Expenditure	26,723,926
Fiscal Year 2016 CIP Expenditure	11,819,789
Total CIP Expenditure	280,032,392

2015 Revenue Bond

Preliminary Report As of August 31, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/Expensed
North - CIT								
North CIT - 904605-722909	47,591,645	-	47,591,645	-	17,505,068	22,247,508	7,839,069	83.53%
Contingency (726900)	2,408,355	-	2,408,355	-	-	-	2,408,355	-
Sub-total	50,000,000	-	50,000,000	-	17,505,068	22,247,508	10,247,424	79.51%

2015 Bond - San Jac Tomorrow Capital Improvement Program

Preliminary Report as of August 31, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central								
1601 - CC Petro-Chemical Center	52,450,000	-	52,450,000	-	19,987	50,573	52,379,440	0.13%
1602 - CC Welcome Center	16,600,000	-	16,600,000	-	-	-	16,600,000	-
1603 - CC Class Room Building	47,155,000	-	47,155,000	-	-	-	47,155,000	-
1604 - CC Central Data Closets	2,444,000	-	2,444,000	-	-	-	2,444,000	-
1605 - CC Central Access Security	1,852,000	-	1,852,000	-	-	-	1,852,000	-
1606 - CC Frels Demo	1,153,000	-	1,153,000	-	-	-	1,153,000	-
1607 - CC Davison Building Reno	14,970,000	-	14,970,000	-	-	-	14,970,000	-
1608 - CC McCollum Center Reno	24,685,000	-	24,685,000	-	-	-	24,685,000	-
1609 - CC McCollum North Reno	2,535,000	-	2,535,000	-	-	-	2,535,000	-
1610 - CC Ball Demo	1,725,000	-	1,725,000	-	-	-	1,725,000	-
1611 - CC Anderson Demo	2,654,000	-	2,654,000	-	-	-	2,654,000	-
1612 - CC Stadium and Track Demo	174,000	-	174,000	-	-	-	174,000	-
1613 - CC Central DDC Network	1,160,000	-	1,160,000	-	-	-	1,160,000	-
1614 - CC Central Plant Upgrades	1,160,000	-	1,160,000	-	-	-	1,160,000	-
Sub-total	170,717,000	-	170,717,000	-	19,987	50,573	170,646,440	0.04%
North								
2601 - NC Cosmetology/Culinary Center	22,845,000	-	22,845,000	-	-	-	22,845,000	-
2602 - NC North Data Closets	915,000	-	915,000	-	-	-	915,000	-
2603 - NC Chiller Plant Replacement	1,450,000	(1,450,000)	-	-	-	-	-	-
2604 - NC Lehr Library Demo	650,000	-	650,000	-	-	-	650,000	-
2605 - NC North Access/Security	877,000	-	877,000	-	-	-	877,000	-
2606 - NC Wheeler Reno	14,300,000	-	14,300,000	-	-	-	14,300,000	-
2607 - NC Brightwell Reno	6,628,000	-	6,628,000	-	-	-	6,628,000	-
2608 - NC Spencer Reno	13,000,000	-	13,000,000	-	-	-	13,000,000	-
2609 - NC North DDC Network	580,000	-	580,000	-	-	-	580,000	-
2610 - NC Underground Utility Tunnel	11,600,000	-	11,600,000	-	-	-	11,600,000	-
2611 - NC 24 Acres Wetlands Mitigation	2,000,000	-	2,000,000	-	-	-	2,000,000	-
2612 - NC Uvalde Expansion	5,000,000	-	5,000,000	-	-	-	5,000,000	-
Sub-total	79,845,000	(1,450,000)	78,395,000	-	-	-	78,395,000	-
South								
3601 - SC Engineering/Technology Center	28,400,000	-	28,400,000	-	110,000	-	28,290,000	0.39%
3602 - SC Cosmetology Center	16,213,000	-	16,213,000	-	305,400	-	15,907,600	-
3603 - SC Longenecker Reno	22,555,000	-	22,555,000	-	-	-	22,555,000	-
3604 - SC South Data Closets	765,000	-	765,000	-	-	-	765,000	-
3605 - SC South Primary electrical Upgrade	5,800,000	-	5,800,000	-	-	-	5,800,000	-
3606 - SC South Access/ Security	599,000	-	599,000	-	-	-	599,000	-
3607 - SC South HW/CW Relocation	10,266,000	-	10,266,000	-	-	-	10,266,000	-
3608 - SC South Sanitary Sewer Rehabilitation	1,160,000	-	1,160,000	-	-	-	1,160,000	-
3609 - SC Fire House Expansion	5,585,000	-	5,585,000	-	-	-	5,585,000	-
3610 - SC Jones Reno	13,803,000	-	13,803,000	-	-	-	13,803,000	-
3611 - SC Bruce Student Center Reno	10,400,000	-	10,400,000	-	-	-	10,400,000	-
3612 - SC Auto Body Demo	312,000	-	312,000	-	-	-	312,000	-
3613 - SC South DDC Network	580,000	-	580,000	-	-	-	580,000	-
Sub-total	116,438,000	-	116,438,000	-	415,400	-	116,022,600	0.36%
Maritime								
6603 - MC Maritime Expansion	28,000,000	-	28,000,000	-	-	-	28,000,000	-
Sub-total	28,000,000	-	28,000,000	-	-	-	28,000,000	-
Admin								
6602 - College Development	30,000,000	-	30,000,000	-	-	-	30,000,000	-
Sub-total	30,000,000	-	30,000,000	-	-	-	30,000,000	-
Contingency - 6601	-	1,450,000	1,450,000	-	-	-	1,450,000	-
TOTALS	425,000,000	-	425,000,000	-	435,387	50,573	424,514,040	0.11%

Fiscal Year 2016 CIP Expenditure	50,573
Total CIP Expenditure	<u>50,573</u>

**2008 Bond Program
Master Schedule**

ID	Task Name	Start	2008				2009				2010				2011				2012				2013				2014				2015				2016				2017				2018
			Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4						
1	Central Campus	Wed 6/4/08	[Blue bar spanning all quarters from 2008 to 2017]																																								
2	1820 - Paving & Drainage	Mon 12/1/08	[Black bar from Q1 2009 to Q4 2011]																																								
8	1817 - Transportation Center	Wed 6/4/08	[Black bar from Q2 2008 to Q4 2012]																																								
15	1818 - Industrial Technology II	Mon 2/1/10	[Black bar from Q1 2010 to Q4 2013]																																								
25	1109 - Maintenance/Police	Mon 6/6/11	[Black bar from Q2 2011 to Q4 2014]																																								
39	1301 - Building 31	Mon 6/6/11	[Black bar from Q2 2011 to Q4 2014]																																								
53	1821 - Allied Health	Sun 3/1/09	[Black bar from Q1 2009 to Q4 2012]																																								
67	1908 - Science Building	Wed 7/1/09	[Black bar from Q2 2009 to Q4 2014]																																								
84	1001 - Primary Service Retrofit	Mon 10/18/10	[Black bar from Q4 2010 to Q4 2015]																																								
94	1202 - Davis Library	Mon 1/9/12	[Black bar from Q1 2012 to Q4 2015]																																								
108	1203 - Anders Gym	Mon 9/21/15	[Purple bar from Q3 2015 to Q4 2017]																																								
121	North Campus	Sun 6/1/08	[Green bar spanning all quarters from 2008 to 2017]																																								
122	2901 - Pavement & Drainage	Sun 6/1/08	[Black bar from Q1 2008 to Q4 2011]																																								
128	2903 - Student Success Center	Mon 2/2/09	[Black bar from Q1 2009 to Q4 2012]																																								
142	2906 - Science & Allied Health	Wed 7/1/09	[Black bar from Q2 2009 to Q4 2013]																																								
156	2201 - Lehr Library	Mon 6/3/13	[Red bar from Q2 2013 to Q4 2016]																																								
170	2202 - Nichols Gym	Mon 9/21/15	[Purple bar from Q3 2015 to Q4 2017]																																								
184	South Campus	Thu 1/1/09	[Red bar spanning all quarters from 2009 to 2017]																																								
185	3903 - Student Success Center	Mon 2/2/09	[Black bar from Q1 2009 to Q4 2012]																																								
199	3905 - Paving & Drainage	Sun 3/1/09	[Black bar from Q1 2009 to Q4 2012]																																								
212	3906 - Mechanical Upgrades	Thu 1/1/09	[Black bar from Q1 2009 to Q4 2012]																																								
218	3907 - MEP Infrastructure	Mon 3/1/10	[Black bar from Q1 2010 to Q4 2013]																																								
224	3909 - Science & Allied Health	Mon 6/29/09	[Black bar from Q2 2009 to Q4 2014]																																								
238	3201 - Parker Williams Library	Mon 1/9/12	[Black bar from Q1 2012 to Q4 2015]																																								
252	3202 - Smallwood Gym	Mon 9/21/15	[Purple bar from Q3 2015 to Q4 2017]																																								
266	District	Fri 8/1/08	[Yellow bar spanning all quarters from 2008 to 2016]																																								
267	Graphics	Mon 11/30/09	[Black bar from Q4 2009 to Q4 2012]																																								
271	DDC Network	Thu 1/1/09	[Black bar from Q1 2009 to Q4 2014]																																								
274	6902 - Campus Mechanical Upgrades	Fri 8/1/08	[Black bar from Q1 2008 to Q4 2011]																																								
280	6803 - Maritime Center	Mon 10/12/09	[Black bar from Q4 2009 to Q4 2016]																																								

SAN JACINTO COLLEGE DISTRICT
Building Committee Meeting
September 20, 2016

Members Present: Marie Flickinger, Dan Mims, Brad Hance, Keith Sinor

Members Absent: None

Others Trustees Present: Dr. Ruede Wheeler, Larry Wilson

Others Present: James Braswell, Bill Dowell, Ken English (AECOM), Jessica Garcia, Allatia Harris, Mike Harris, Joseph Hebert, Brenda Hellyer, Bryan Jones, Ann Kokx-Templett, Chet Lewis, Lisa Michela, Calvin Powitzky, Frank Rizzo (Rizzo & Assoc.), Ron Rucker (Rizzo & Assoc.), Kimberly Urban (AECOM), Jerrel Wade

- I. The meeting was called to order at 4:00 p.m. by committee chair, Marie Flickinger.
- II. Roll Call of Committee Members by Marie Flickinger
 - a. Dan Mims, present.
 - b. Brad Hance, present.
 - c. Keith Sinor, present.
 - d. Other Trustees present: Dr. Ruede Wheeler, Larry Wilson
- III. Approval of Minutes from the August 2, 2016 Building Committee Meeting
 - a. Marie Flickinger presented the minutes of the August 2, 2016, Building Committee meeting. A motion was made by Keith Sinor to accept the minutes as presented, seconded by Brad Hance. The minutes were approved as presented.
- IV. Recommended Projects and Delivery Methods which will provide the best value to the College
 - a. Approval of Design Contract for Petrochemical Process Plant
 - i. This action requests consideration of approval to award a contract for Process Plant Design Services for the Central Campus Center for Petrochemical, Energy, and Technology Project. This was a two-step solicitation process. Requests for qualifications (RFQs) were received, evaluated and ranked. The three highest ranked firms from the RFQ review evaluation were selected for oral presentations based upon the preliminary scoring made by the review committee.
 - ii. Tellepsen Engineering scored the highest among the three firms and was approved at the last Board meeting. Once the fees have been negotiated we will present them to the Board for ratification. If the fees are not acceptable to the College, we will start discussions with S&B, the second ranked firm. The negotiation process with Tellepsen is underway and industry is assisting us.
 - b. Approval of Method of Procurement for the Central Campus Welcome Center
 - i. This action requests to approve the Construction Manager-at-Risk (CMR) procurement methodology for construction of the Central Campus Welcome Center. The CMR delivery method is recommended for this project because it has proven to be a very effective procurement methodology that accommodates flexibility in scope development while maintaining risk control and provides good value.

- c. Approval of Method of Procurement for the North Campus Cosmetology & Culinary Center
 - i. This action requests to approve the Construction Manager-at-Risk (CMR) procurement methodology for construction of the North Campus Cosmetology and Culinary Center.
- d. Approval of Method of Procurement for the South Campus Cosmetology Center
 - i. This action requests to approve the Construction Manager-at-Risk (CMR) procurement methodology for construction of the South Campus Cosmetology Center.

There were several questions asked by members regarding program location, building size, and processes.

- Currently, the College has three cosmetology programs, but with the new construction, the Cosmetology programs will be housed at the North and South Campuses. The Culinary program at Central Campus will be consolidated with the program at the North Campus.
 - The building at North is larger than at South due to the addition of the culinary program.
 - The CMR solicitation is made public and all contractors can view. In addition we contact contractors that are maintained on our online database, and we advertise the solicitation in the newspaper.
 - Bryan Jones, Chet Lewis, and Ann Kokx-Templet will begin the process for selecting an architect for the Cosmetology and Culinary projects and Welcome Center based on processes previously discussed with the Board.
- e. Approval of Funding for Purchase of Web Based Project Management Application
 - i. This request is to approve the purchase of an annual subscription and related start up services from e-Builder, Inc. to implement the cloud-based construction program management system for the College. Staff is currently evaluating the return on investment to determine if e-Builder provides adequate benefit for the investment. Brenda expressed her concerns about this proposed purchase. She has requested additional information before this request will be finalized for recommendation to the Board.
 - ii. The Board members requested more information regarding options and costs. Bryan will have more details for the next Board meeting October 10, 2016.

V. Reports (Reviewed and in the packet)

- a. Bond and Construction Projects were reviewed.

VI. Project Updates

- a. Project 1909 – Petrochemical, Energy, & Technology Center
 - i. Project is in the Design Development phase. Re-validation of the program has been completed and we are now working the detailed lab design.
- b. Project 2201- North Library

Building Committee Minutes

September 20, 2016

Page 3

- i. The sound issues in the study rooms and offices have been resolved with the installation of additional acoustic insulation and the sound masking system.
 - c. Project 2601 - North Baseball Field
 - i. The project should be complete within two weeks.
 - d. Project 2909 - North Campus Center for Industrial Technology
 - i. Roof is on the building. The translucent panels are coming in next week. Panels to be installed two weeks after receipt of furniture and equipment have been ordered.
 - ii. Center Point has not given us a date when electrical power service will be completed. We have provided them all the documents that were required. We are prepared to use generators if necessary.
 - iii. The project is behind due to rain. Frank Rizzo indicated they are trying to make up the schedule and will provide future updates.
 - e. Project 6803 - Maritime Technology and Training Center
 - i. We have made progress in finalizing the items specified in the change order, and we are moving forward in resolving all items.
- VII. 2015 Bond Central Campus Strategic Master Plan
 - a. Calvin Powitzky presented the Central Campus Strategic Master Plan
- VIII. Adjournment – The meeting was adjourned at 5:46 p.m.

Action Item "IX"
Regular Board Meeting October 10, 2016
Consideration of Approval of Amendment to the 2016-2017 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve an amendment to the 2016-2017 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner in order to provide the access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes the additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of September 2016.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College's staff to implement the programs in accordance with the requirements of funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$886,215, so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments-10-10-16

Attachment 2- Grant Detail-10-10-16

RESOURCE PERSONNEL

Chet Lewis

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Michael Lee Moore

281-998-6162

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SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
October 10, 2016

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>U.S. Department of Education/Texas Higher Education Coordinating Board - Carl Perkins Career and Technical Education -Basic Grant 2017 (New Grant)</u>					
Federal Grant Revenue	528424	56700	554100	110000	(630,542)
PT- Institutional	528424	56700	614100	460121	62,179
Operating Supplies - Consumable	528424	56700	711410	460911	92,155
Capital Equipment	528424	56700	741130	160914	354,512
Travel	528424	56700	721000	160912	45,470
Consultant	528424	56700	731260	160927	46,200
Indirect Costs	528424	56700	731500	620909	<u>30,026</u>
					\$ -

<u>U.S. Department of Education/Texas Higher Education Coordinating Board - Carl D. Perkins - State Leadership WECM Transition Project Grant Fiscal Year 2017 (New Grant)</u>					
Federal Grant Revenue	538430	56700	554100	110000	(181,473)
Non-Instructional Labor	538430	56700	612000	460111	18,398
Part-Time Labor - Institutional	538430	56700	614100	460111	26,364
Benefits	538430	56700	650000	460111	6,415
Operating Supplies - Consumable	538430	56700	711410	460115	2,900
SJCD Employee Travel	538430	56700	721000	460112	19,494
Non-Employee Travel Reimbursement	538430	56700	721140	460114	64,016
Contractual Services - Consultant	538430	56700	731260	460114	29,100
Contractual Services - Catering / Meals	538430	56700	731270	460115	3,840
Contractual Services - Temp. Services	538430	56700	731305	460114	2,304
Indirect Costs	538430	56700	731500	620909	<u>8,642</u>
					-

<u>U.S. Department of Agriculture/Texas Department of Agriculture - Child & Adult Care Food Program, Fiscal Year 2017 (New Grant)</u>					
Federal Grant Revenue	531001	56700	554100	110000	(49,200)
Non-Instr Labor - Staff	531001	56700	612000	460920	9,600
Non-Instr Labor - Overtime	531001	56700	613000	460920	70
Benefits	531001	56700	650000	460920	4,530
Operating Supplies - Consumable	531001	56700	711410	460920	<u>35,000</u>
					-

<u>Texas Higher Education Coordinating Board - Minority Male Initiatives Student Success Program (MMI) (Additional Funds)</u>					
State Grant Revenue	555030	56700	554200	110000	(4,000)
PT - Instructional	555030	56700	614100	162110	3,880
Benefits	555030	56700	651000	160912	<u>120</u>
					-

San Jacinto College Foundation - Student Success Initiatives FY 2017 Semiannual Awards (New Grant)

Local Grant Revenue	571043	56700	554300	110000	(21,000)
Instructional Supplies - Consumable	571043	56700	711110	466201	1,800
Instructional Supplies - NonCapital	571043	56700	711120	466201	1,400
Operating Supplies - Consumable	571043	56700	711410	466201	5,360
Comp Sup - Software/Lic/Maint Agr	571043	56700	711330	466201	1,800
Contr Svcs - Instr Testing	571043	56700	731130	466201	5,000
Contractual Svcs - Printing	571043	56700	731330	466201	640
Cont Sv-Outside Performance/Speaker	571043	56700	731380	466201	<u>5,000</u>

-

Net Increase (Decrease)

\$ -

Note: Credits to revenues are increases and credits to expenses are decreases.
Conversely, debits to revenue are decreases and debits to expenses are increases.

New Grant and Additional Funding Summary by Agency:

U.S. Department of Education	\$ 812,015
U.S. Department of Agriculture	49,200
Texas Higher Education Board	4,000
San Jacinto College Foundation	<u>21,000</u>
	\$ 886,215

October 10, 2016 Board Book – Grant Amendments Detail List

U.S. Department of Education/Texas Higher Education Coordinating Board - Carl Perkins Career and Technical Education - Basic Grant 2017 (New Grant)

The Perkins Act defines vocational-technical education as organized educational programs offering sequences of courses directly related to preparing individuals for employment in current or emerging occupations requiring other than a baccalaureate or advanced degree. Programs include competency-based applied learning, which contributes to an individual's academic knowledge, higher-order reasoning, problem solving skills, and the occupational-specific skills necessary for economic independence as a productive and contributing member of society. The most frequent use of funds include: occupationally relevant equipment, vocational curriculum materials, materials for learning labs, curriculum development or modification, staff development, career counseling and guidance activities, efforts for academic-vocational integration, supplemental services for special populations, hiring vocational staff, remedial classes, and expansion of tech prep programs.

U.S. Department of Education/Texas Higher Education Coordinating Board - Carl D. Perkins – State Leadership WECM Transition Project Grant Fiscal Year 2017 (New Grant)

The Workforce Education Course Manual (WECM) Project will continue maintenance of the web-based collection of courses approved for offering by Texas community and technical colleges. Additionally, the project will provide the training associated with WECM structure and use and will collaborate with the Texas Higher Education Coordinating Board (THECB) to assure a viable database to all stakeholders. Funds will be used to provide three to five course review workshops organized according to Texas Career Clusters and State Programs of Study (POS); support WECM database revisions; respond to online questions and comments via “WECM Comments”; and support state curriculum projects resulting in new career and technical education courses and initiatives for high-skill, high-wage, and high-demand occupations.

U.S. Department of Agriculture/Texas Department of Agriculture - Child & Adult Care Food Program, Fiscal Year 2017 (New Grant)

The Child and Adult Care Food Program provides aid to child and adult care institutions and family or group day care homes for the provision of nutritious foods that contribute to the wellness, healthy growth, and development of young children, and the health and wellness of older adults and chronically impaired disabled persons. Through the program, more than 3.3 million children and 120,000 adults receive nutritious meals and snacks each day as part of the day care they receive. This program is for income eligible children for free and reduced price meals and free milk at the North Campus Daycare facility.

Texas Higher Education Coordinating Board - Minority Male Initiatives Student Success Program (MMI) (Additional Funds)

The purpose of the MMI Student Success Program is to support the achievement of greater retention and graduation rates for minority males by providing customized and motivating programming such as hosting events and speakers; offering mentoring opportunities; and providing financial literacy workshops, tutoring, and other academic collaborations across San Jacinto Community College District's (SJCCD) departments. The SJCCD Men of Honor program was awarded funding to support these programs.

San Jacinto College Foundation - Student Success Initiatives FY 2017 Semiannual Awards (New Grant)

Semiannually, San Jacinto College Foundation invites faculty and staff to submit proposals designed to support Student Success projects. Preference is given to proposals that directly engage students and focus upon maximizing the probability of academic success.

Action Item "X"
Regular Board Meeting October 10, 2016
Consideration of Adoption of Ad Valorem Property Tax Rate

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve and adopt a 2016 tax rate of \$0.182379 per \$100 valuation of taxable property located within the San Jacinto Community College District.

BACKGROUND

The recommended 2016 tax rate of \$0.182379 per \$100 valuation which is approximately \$0.007 above the prior year rate of \$0.175783, but is below the 2014 rate by approximately \$0.003. The primary reason for the increase in the tax rate is due to the issuance of \$150 million of voter approved bond debt during the prior fiscal year. This is the first issuance of from the total voter approved bond debt of \$425 million with the remaining \$275 million of bond debt will be issued at future dates.

The recommended 2016 tax rate is above the calculated effective tax rate of \$0.175886. In order for the College to adopt a tax rate above the effective tax rate, the State of Texas Truth-In-Taxation laws require that the College publish newspaper notices of tax increases and hold public hearings related to the proposed rate. The College has met State of Texas requirements and held public hearings to receive input on the proposed tax rate on September 26, 2016 and October 3, 2016.

A total tax rate of \$0.182379 is allocated as follows:

- \$0.129194 for the purpose of maintenance and operation of the College
- 0.053185 for the purpose of paying debt service requirements on the College's outstanding general obligation bonds. The debt tax rate is calculated using current appraisal values to generate sufficient revenue for the required debt service payments adjusted for anticipated collection rates.

The average taxable value of a residence homestead in San Jacinto Community College District this year is \$97,066. If the governing body adopts the proposed tax rate of \$0.182379 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$177.03.

IMPACT OF THIS ACTION

Establishment of the 2016 property tax rate will satisfy the requirement that a rate be adopted within 60 days of delivery of the certified tax rolls, which are dated August 26, 2016.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Certified property tax values for the 2016 tax year were received from the Harris County Appraisal District (HCAD) on August 26, 2016. The certified tax roll values for 2016 are \$50.6 billion which is \$2.6 billion (5.4%) higher than the prior year valuations.

Action Item “X”
Regular Board Meeting October 10, 2016
Consideration of Adoption of Ad Valorem Property Tax Rate

Based on historical trends of value realized from properties under protest and HCAD work in process at the certification date, property tax revenue realized for the 2016-2017 budget will be sufficient to realize the \$63.1 million tax revenue budget for maintenance and operations. The debt service tax rate is calculated at the actual rate needed to generate sufficient revenue to pay the interest and principal requirements on outstanding general obligation debt. The proposed debt service rate of \$0.053185 is higher than last year’s rate of \$0.046589, which is primarily due to the issuance of \$150 million of voter approved debt.

MONITORING AND REPORTING TIMELINE

Property tax revenues are subject to audit by the College’s external auditors.

ATTACHMENTS

Attachment 1 – 2016 Tax Levy Order

RESOURCE PERSONNEL

Chet Lewis 281-998-6306 chet.lewis@sjcd.edu

TAX LEVY ORDER

AN ORDER LEVYING A TAX OF \$0.182379 PER ONE HUNDRED DOLLAR VALUATION OF TAXABLE PROPERTY FOR THE YEAR 2016 FOR THE SUPPORT AND MAINTENANCE OF SAN JACINTO COMMUNITY COLLEGE DISTRICT AND TO PAY THE PRINCIPAL AND INTEREST ON OUTSTANDING BONDS OF THE DISTRICT AND PROVIDING FOR STATEMENTS CONCERNING COLLECTION AND EXPENDITURES OF FUNDS BY OFFICIALS.

IT IS THEREFORE ORDERED by the Board of Trustees of San Jacinto Community College District that there is hereby levied and there shall be collected for year 2016, for the use and support of San Jacinto Community College District upon all property, real, personal and/or mixed, within the boundary and limits of the San Jacinto Community College District, subject to taxation, a tax of \$0.182379 on each One Hundred Dollars (\$100.00) valuation levied and apportioned for the purpose of the maintenance and support of the San Jacinto Community College District, including current expenses and for the construction and/or equipment and/or maintenance and/or purchase of buildings and grounds for such District, and/or Bonds issued and to be issued for the construction and/or equipment of buildings and/or acquisition of sites therefore, and principal and interest on sinking funds of such Bonds:

- A. The amount of \$0.129194 cents of said \$0.182379 tax levied on each \$100.00 valuation of taxable property in said District is hereby allocated for the purpose of maintenance of the public college in said San Jacinto Community College District.**

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS RATE WILL EFFECTIVELY BE RAISED BY 5.29% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$6.49.

- B. The amount of \$0.053185 of the tax of \$0.182379 levied on each \$100.00 valuation of taxable property in said District is hereby allocated for the purpose of paying interest on and principal on the outstanding building bonds of said District.**

THAT all monies collected under this Order for the purpose therein stated, be, and the same is hereby appropriated and set apart for such purposes, and that the person designated as the Assessor and Collector of taxes for the San Jacinto Community College District and Comptroller and/or Vice Chancellor of Fiscal Affairs of the San Jacinto Community College District shall keep these accounts so as to show the amount collected, the amount expended, and the amount on hand at any time, belonging to such funds, IT IS HEREBY made the duty of the Tax Assessor and Collector to deliver to the Treasurer and/or Secretary of the District, at the time of depositing monies a statement showing such deposits are made and from what source received.

PASSED AND APPROVED this the 10th day of October, 2016.

ATTEST: SAN JACINTO COMMUNITY COLLEGE DISTRICT

**BY _____
Secretary, Board of Trustees**

**BY _____
Chairman, Board of Trustees**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve Policy 2-19: Policy on Electioneering.

BACKGROUND

The priority use of the College’s facilities is primarily focused on educational purposes and student related services. The College has facilities that are sometimes requested to be used as polling locations in local, state, and national elections. To properly manage the requests for polling locations, it is prudent to establish a Board approved policy and related procedures to govern the requests and permitted uses.

IMPACT OF THIS ACTION

To establish Board policy and procedures to govern the use of College facilities for the purpose of election activities.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None anticipated.

MONITORING AND REPORTING TIMELINE

The policy and related procedures were circulated beginning from September 9 to September 28, 2016, to the College community for comments and concerns according to the policies workflow process. Three comments were received regarding the procedures. No comments were received regarding the policy. Based on these comments, several changes were made to the procedures to include the wording “campaign signs and promotional materials.” Additionally, the restriction for only two signs per candidate was removed with an intent to provide more flexibility for the candidates. Procedures are not approved by the Board but are included for informational purposes.

Upon approval, the College’s Election Administrator will assume immediate responsibility for monitoring any future use of facilities for election purposes relating to this policy or related procedures.

ATTACHMENTS

Attachment 1 - Proposed Policy on Electioneering
Attachment 2 - Proposed Electioneering Procedures

RESOURCE PERSONNEL

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Ginger Lambert	281-998-6183	ginger.lambert@sjcd.edu

SAN JACINTO COLLEGE
BOARD OF TRUSTEES POLICIES

Fiscal Affairs – Facilities Services

Policy 2-19: Policy on Electioneering

1. INTRODUCTION

The facilities of San Jacinto Community College District exist to serve College purposes, including, but not limited to providing educational programs and services to students. These College purposes have priority over any other use of College facilities.

2. DEFINITION

The College may make its facilities available for use as a polling place in any election that covers territory in which the facilities are located. If more than one authority requests the use of the facility for the same day and simultaneous use is impractical, the College shall determine which authority may use the building.

3. GENERAL POLICY

The Board of Trustees authorizes the Chancellor to develop and implement electioneering procedures in accordance with the College’s policies and standards.

Policy #:	2-19
Policy Name:	Policy on Electioneering
Pages:	1
Adopted Date:	Anticipated on October 10, 2016
Revision/Reviewed Date:	September 13, 2016
Effective Date:	
Associated Procedure:	2-19-a

SAN JACINTO COLLEGE

PROCEDURES

Fiscal Affairs – Facilities Services

2-19-a Procedures on Electioneering

1. Introduction

The Board of Trustees authorizes the Chancellor to develop and implement electioneering procedures in accordance with the College's policies and standards.

2. Procedure

Regulations for Campaign Signage and Electioneering on College Property:

- Each candidate should be reasonable in the number of campaign signs and promotional materials placed on College property. The intent is that multiple candidates will be utilizing the same space. Campaign signs and promotional materials shall have back-to-back (two-sided) copy only (no three-dimensional, multiple-faced signs), shall not exceed four-square feet in size, with no dimensions greater than two feet, and shall not be displayed at a height greater than three feet above ground level measured from the top of the sign to the ground.
- Campaign signs and promotional materials may be displayed only by attachment to the ground; no signs may be attached to light poles, telephone poles, fences, pylons, fire hydrants, trees, other signs, or any other fixture or structure.
- Campaign signs and promotional materials must be placed in a manner that does not impair or impede in any way the use of parking lots, streets, roadways, driveways, sidewalks, walking paths, fire hydrants, or other similar conveyances or structures by the motoring public, pedestrians, or College students or employees. Signs must not be placed in any part of any driveway or parking space at a polling location.
- Campaign signs and promotional materials may not be placed closer to a polling location than the electioneering marker.
- Vehicles bearing campaign signs and promotional materials larger than a bumper sticker are prohibited from parking in the College parking lots serving polling location unless campaign supplies are in the process of being loaded or unloaded. Parking is scarce at polling locations so occupation of parking spaces by vehicles for the purpose of advertising, political or otherwise, will not be tolerated; such vehicles will be towed at the owner's expense.
- Canopies and oversized umbrellas (such as beach and patio umbrellas) are not allowed, except in a College approved designated location.

- Tables, chairs, and other such items and equipment must not impair or impede in any way the use of parking lots, streets, roadways, driveways, sidewalks, walking paths, fire hydrants, or other similar conveyances or structures by the motoring public, pedestrians, or College students and employees.
- Campaign signs and promotional materials may not be placed adjacent to early voting locations prior to the beginning of early voting for elections and runoff elections.
- Campaign signs and promotional materials must be removed by 6:00 a.m. the day following the last day of early voting.
- Campaign signs and promotional materials that are deemed to be a hazardous obstruction to traffic as determined by the Harris County Election Judge or San Jacinto College will be removed immediately.
- Campaign signs and promotional materials should be secured to prevent becoming flying objects in heavy winds/breeze. Loose items will be removed.
- Candidates or representatives must remain in the designated area only when engaged in campaigning activities.
- Candidates or representatives must not impair or impede in any way the use of parking lots, streets, roadways, driveways, sidewalks, or walking paths.
- Each candidate or candidate's representative will be allowed one warning in regard to the above listed procedures. Upon a second offense, the candidate or candidate's representative will be asked to vacate the premises along with all campaign signs and promotional materials.

Procedure #:	2-19-a
Procedure Name:	Procedures on Electioneering
Pages:	2
Adopted Date:	Anticipated on October 10, 2016
Revision/Reviewed Date:	September 13, 2016
Effective Date:	
Associated Policy:	Policy 2-19

Action Item "XII"
Regular Board Meeting October 10, 2016
Consideration of Extension of the Interlocal Agreement with the
City of Shoreacres to Provide Security and Police Services at the
Maritime Technology and Training Center

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the extension of the interlocal agreement with the City of Shoreacres to provide security and police services at the Maritime Technology and Training Center.

BACKGROUND

The College's Maritime Technology and Training Center opened in January 2016. This facility is located in the Pasadena Industrial District and in close proximity to the cities of Shore Acres and La Porte. At the February 1, 2016, Board of Trustees meeting, the Board ratified an interlocal agreement with the City of Shoreacres to provide security and police coverage for the Maritime campus.

IMPACT OF THIS ACTION

The original agreement with Shoreacres was finalized and executed on January 19, 2016. This action requests the Board approve an extension these services for one additional year with no increase to the monthly consideration charged by the City to provide these services.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Funds for police coverage will be allocated from the College's Police Department budget. The costs associated for these police and security services will be \$44,158.44 for the period from November 1, 2016 through October 31, 2017.

MONITORING AND REPORTING TIMELINE

Weekly and monthly reporting is required by the agreement. Updates will be provided to the Board of Trustees as needed.

ATTACHMENTS

Attachment 1 – Interlocal Agreement for Security Services with the City of Shoreacres
Attachment 2 – Extension to the Interlocal Agreement

RESOURCE PERSONNEL

Brenda Hellyer

281-998-6100

brenda.hellyer@sjcd.edu

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

INTERLOCAL AGREEMENT FOR SECURITY SERVICES

City of Shoreacres, Texas / San Jacinto College District

This agreement is made and entered into between **SAN JACINTO COMMUNITY COLLEGE DISTRICT**, a public community college and political subdivision of the State of Texas (the “College”) and the **CITY OF SHOREACRES**, a municipality and political subdivision of Texas (the “City”), for the purpose of establishing the terms under which City shall provide the College with police officers and security services.

For and in consideration for the mutual undertakings herein set forth, the City and the College agree as follows:

1.0 Obligations of Parties

1.1 In consideration of the payments to be made by the College pursuant to this Agreement, the City agrees to make their uniformed police officers (“Officer” or “Officers”) available to provide security and police services at the College’s Maritime Technology and Training Center campus (the “Maritime Center”) at 3700 Old Highway 146, Seabrook, Texas 77586. The officers shall be certified and shall have the necessary training and experience to perform the services required by this Agreement.

1.2 The City agrees that every reasonable effort will be made to have an officer available to respond to calls for service at the Maritime Center year-round Monday through Sunday 24 hours per day. Additionally, the City agrees to make routine vehicular and foot patrol of the Maritime Center a part of every officer’s primary duty. City Officers will not be exclusively assigned police duties to be performed at the College.

1.3 In the event the College is dissatisfied with the performance of an Officer, the College will notify the City’s designated representative who will attempt to resolve the issue to the satisfaction of both the College and the City.

1.4 Services provided to the College under this Agreement shall be provided by an officer or officers employed by the City of Shoreacres Police Department and not by subcontractors or officers from other agencies. Such officers shall remain under the control and supervision of the City at all times and shall remain City employees entitled to the same benefits and subject to the same restrictions as any other city officer. The parties agree and understand that the officer(s) are not employed by the College and shall not be receive any compensation or benefits from the College.

1.5 Compensation and fringe benefits shall be paid directly by the City and shall be in accordance with the Police Department policies as established for its employees. The City shall maintain appropriate Worker’s Compensation and Unemployment Insurance coverage for each officer in accordance with coverage maintained for all other police officers employed by the City. Nothing contained in this Agreement shall be construed as constituting a joint venture or partnership between the College and the City.

1.6 The City will provide the Officer or Officers with uniforms and equipment in accordance with City policy.

1.7 The College will provide the Officer with a portable two way radio or program an existing radio to enable the Officer to communicate directly with the Police Chief or designee of the San Jacinto College Police Department.

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

1.8 The College will designate an office within its facility for Officers to use in the performance of police services.

1.9 Officers are subject to current procedures in effect for City police officers including attendance at all mandated training and testing to maintain state peace officer licensing and certification.

2.0 Hours of Work

2.1 Unless otherwise directed or assigned by the Chancellor or College police chief, the City shall assign officers to work year-round Monday through Sunday 24 hours per day. The City shall promptly notify the College's police chief or designee if city officers are not available to provide patrol services at a particular date or time. Less coverage may be needed on holidays and weekends but such schedule will be approved on a semester basis between the College police chief and City police chief.

3.0 Responsibilities of Officers

3.1 The Officer or Officers shall ensure the safety of students, faculty, and visitors and provide campus security at the Maritime Center.

3.2 The Officers shall perform regular patrol each day at irregular intervals several times daily and at night; respond to alarms and all citizen complaint calls emanating from or concerning activities, disturbances, or criminal offenses at the Maritime Center; apprehend and arrest criminal offenders; communicate promptly with the College's police department dispatcher and/or police chief concerning all police, security, and criminal matters pertaining to the Maritime Center; furnish to the College's police department copies of all official records and reports of incidents occurring at the Maritime Center; assist in limiting access to the grounds to authorized persons; provide traffic enforcement on campus and on streets directly adjacent to the campus; and provide police protection of College property, personnel and students. The Officers will also do periodic walkthroughs of the building and property.

3.3 The College's Police Chief and the College's Chancellor or their designees will be the College's contract persons regarding all Maritime Center issues.

3.4 The Officers shall make themselves visible in order to provide a highly visible crime deterrent on Maritime Center property in order to effectively promote security and order. Officers who provide vehicular patrol services shall drive a marked police car.

3.5 Should an Officer receive information, make an arrest, or file a report regarding a San Jacinto College student or employee, the City agrees that the Officer shall cooperate with the administration of the College by providing information and records regarding the Officer's interaction with and/or arrest of the student or employee and by attending college administrative disciplinary hearing if requested by the College.

3.6 All Officers providing services under this agreement will wear their City Police Officer's uniform and equipment while providing services.

4.0 Access to Student Information

4.1 Upon request by the City as may be needed to fulfill obligations under this Agreement, the College will provide directory information relating to its students.

4.2 The College agrees to provide the access to its student records to the extent permitted under the federal Family and Education Privacy Rights Act of 1974, 20 USC Section 1232g, and the federal

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

Department of Education’s implementing rules for the Act in chapter 99.34 of the Code of Federal Regulations [hereinafter referred to collectively as “FERPA”]. The College shall provide basic training on FERPA to City officers providing police services to the College.

4.3 The City agrees that its employees will keep confidential (subject to required disclosure by the Attorney General’s Office under the Public Information Act or by a Court of Competent Jurisdiction) all student information obtained by the City and its employees and that the information will be used solely for City Police Department business in accordance with all applicable current or future federal, state and local laws, rules and regulations.

5.0 Reporting

5.1 The City will provide a weekly report of activities at the Maritime Center, due to the College no later than the Monday of the following week; as well as a complete month activity report with a due date no later than ten (10) days following the end of the month. This report will include data on dispatch calls, encounters with unauthorized individuals, citations issued, arrests made, and any other relevant data requested by the college.

5.2 The City will require its police officers to complete the Clery Act “Campus Security Authority” training provided by the San Jacinto College Human Resources Department. In accordance with the Clery Act, the City will provide the College police department with information in a prompt manner to allow for emergency notifications, timely warnings, daily crime logs and statistics for the College’s Annual Security Report. Under the Clery Act requirements, prompt reporting is critical and will require notification to the College police department within 30 minutes of a reportable incident.

5.3 The City will require its police officers to complete the Unlawful Harassment and Preventing Discrimination training provided through the San Jacinto College Human Resources Department and, in compliance with Title IX, provide information regarding acts of sexual harassment, sexual assault, domestic violence, dating violence, and stalking to the College’s Chief of Police who will report incidents to the College’s Title IX Coordinator. .

6.0 Consideration

6.1 The College agrees to pay the City THIRTY-SIX-THOUSAND SEVEN-HUNDRED NINETY-EIGHT DOLLARS AND SEVENTY CENTS (\$36,798.70) during the full term of this contract. The total amount will be divided into equal monthly installments of three-thousand six-hundred seventy-nine dollars and eighty-seven cents (\$3,679.87), and will be billed by the City, to be due on or before the first of each month. The College agrees to make the required payments under this agreement from the current revenues available to the College.

6.2 The City shall provide law enforcement training and certification, a marked vehicle, and police equipment, including communication equipment necessary to allow the officer to communicate with the police department and other officers.

7.0 Term

7.1 This contract shall be effective January 12, 2016 and shall expire October 31, 2016. Either the City or the College may cancel this agreement by giving the other party thirty (30) days written notice of cancellation. If this contract is terminated prior to the end of the contract year, the College shall be entitled to a prorated reimbursement of unused funds paid by the College.

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

8.0 Compliance with Laws

8.1 The City agrees that its personnel will comply with applicable Federal, state and local laws, ordinances, and policies. The City agrees that its personnel will not engage in unlawful discrimination against any student, employee, or visitor to the College on the basis of race, religion, color, sex, national origin, disability, age, sexual orientation, or any other impermissible or illegal criteria. The City agrees to provide services in compliance with the applicable Federal and State laws, implementing regulations, and executive orders including, but not limited to, Title VI of the Civil Rights Act of 1964, as amended; Title VII of the Civil Rights Act; Title IX of the Education Amendments of 1974; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination in Employment Act of 1975; the Americans with Disabilities Act; The Family Educational Rights and Privacy Act of 1974; Title IV of the Higher Education Act of 1965, as amended; and the Texas Education Code.

9.0 Indemnification and Insurance

9.1 To the extent allowed by law, the City waives, releases, indemnifies, and holds harmless the College, its officers, employees or agents from any and all claims, damages, injuries, causes of action, lawsuits, judgments, or awards arising out of the acts, or failures to act, of the City's Officers, whether such acts or failures to act occurred on or off College property.

9.2 The City will provide Certification of Insurance evidencing coverage for the acts and omissions of its personnel in the amount of \$1,000,000/\$300,000/\$25,000.

9.3 Nothing contained in this Section shall be deemed to waive immunities established pursuant to statute or otherwise recognized by law. Nothing contained in this Agreement is intended to create third-party rights.

10.0 Relationship Between the College Police Department and the City's Police Department

10.1 The City acknowledges that the College maintains a police department that has jurisdiction over the Maritime Center. Both the College and City agree that, while performing their duties at the Maritime Center, the City's Officers will communicate promptly with the College's police chief or designee regarding arrest, crimes in progress, critical security incidents, and investigations.

10.2 The City agrees that its officers will reasonably cooperate with the College's police department in the coordination of police services. In the event of a critical incident/campus emergency requiring the presence and coordination of police services by multiple agencies, the City agrees that the College's police chief shall have the authority to appoint an incident commander to coordinate police services.

10.3 The City agrees that no reports or statements will be made to any media outlet (subject to required disclosure by the Attorney General's Office under the Public Information Act or by a Court of Competent Jurisdiction) without the prior consent of the College's Chief of Police in coordination with the College's Public Information Officer.

11.0 Notice

11.1 Unless otherwise specified in this Agreement, any notice required or permitted under this Agreement shall be in writing and made by delivery in person, by telecopy/facsimile, or by mail (effective as of the date of mailing) to the following representatives for the Parties:

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

For the College:

Dr. Brenda Hellyer
Chancellor
San Jacinto Community College District
4624 Fairmont Parkway
Pasadena, TX 77504

For the City:

David K. Stall, CFM, TEM
City Administrator
City of Shoreacres
601 Shore Acres Blvd.
Shoreacres, TX 77571

12. Miscellaneous

12.1 This agreement supersedes all prior agreements and representations concerning the Officers, and constitutes the complete agreement between the parties.

12.2 Any amendment to the Agreement must be in writing and signed by both Parties. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding on any Party unless in writing and signed by the Party against whom enforcement of such waiver, alteration, or modification is sought.

12.3 Citations of and references to any specific Federal or State statute, administrative regulation, or executive order in this Agreement include any amendment to or successor of that statute, regulation, or order and the current version of such statute, regulation, or order.

12.4 If any provision of this Agreement becomes or is held in violation of any law or is deemed unenforceable, then the invalidity of that provision will not invalidate the remaining provisions. The Parties agree that all remaining provisions of this Agreement will remain in effect.

12.5 The City and College agree that no promise or agreement which is not herein expressed has been made to either party and that neither party is relying upon any statement or representation other than the terms stated in this agreement.

12.6 This Agreement, and all acts and performance under this Agreement, is governed by, construed by, and enforced in accordance with the laws of the State of Texas, without regard to its choice of law provisions. Exclusive venue for any dispute arising under this or relating to this Agreement shall lie in a court of competent jurisdiction in Harris County, Texas. Venue for any claim under this Contract shall be in Harris County, Texas.

12.7 All parties agree to cooperate with each other at all times during the term herein in order to achieve the purposes and intent of the agreement. Each party acknowledges and represents that their respective governing body has authorized this agreement.

12.8 The parties acknowledge and confirm that this agreement has been entered into pursuant to the authority granted under the Interlocal Cooperation Act of Texas. All terms and provisions herein are to be construed and interpreted consistently with the Act.

City of Shoreacres Ordinance No. 2016-159 – EXHIBIT A

12.9 The Effective Date is the date that all parties have signed this agreement.

ATTEST:



CITY OF SHOREACRES

Secretary

By

Mayor

SAN JACINTO COMMUNITY COLLEGE DISTRICT

By

Chancellor

Brenda Heddy 1/19/16

FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR SECURITY SERVICES

**CITY OF SHOREACRES, TEXAS/SAN JACINTO COMMUNITY COLLEGE
DISTRICT**

This FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR SECURITY SERVICES ("First Amendment") is made and entered into by and between **SAN JACINTO COMMUNITY COLLEGE DISTRICT**, a public community college and political subdivision of the State of Texas ("College") and the **CITY OF SHOREACRES**, a municipality and political subdivision of Texas ("City"). College and City shall each sometimes be referred herein as a "Party" and collectively herein as the "Parties".

RECITALS

WHEREAS, College and City entered into that certain Interlocal Agreement for Security Services dated on or about January 11, 2016 ("Agreement") whereby City currently provides College with certain police officers and security services (collectively, "Services") at College's Maritime Technology and Training Center campus ("Maritime Center") located at 3700 Old Highway 146, Seabrook, Texas 77586; and

WHEREAS, College and City desire to amend the Agreement in accordance with the terms set forth within this First Amendment.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing premises and mutual covenants and agreements contained herein, and for other good and valuable consideration, the adequacy and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. RECITALS. The Parties hereby confirm the truth and accuracy of the foregoing recitals and the same are incorporated herein by this reference for all purposes.
2. EXTENSION OF TERM: The Term of the Agreement is hereby extended an additional twelve (12) months, beginning on November 1, 2016 and ending on October 31, 2017 ("First Extension Term"). During the First Extension Term, College agrees to pay City monthly installments in the amount of THREE THOUSAND SIX HUNDRED SEVENTY-NINE AND 87/100 DOLLARS (\$3,679.87), to be billed to College by City, and said payments to be due on or before the first (1st) day of each month.
3. ADDITIONAL PROVISIONS: All capitalized terms used, but not defined, herein shall have the meaning ascribed to such terms in the Agreement. Except as otherwise modified by this

Attachment 2

First Amendment, the Agreement and all of the terms, conditions, covenants and agreements contained therein remain unchanged and continue unabated in full force and effect.

4. RATIFICATION OF THE AGREEMENT. Each Party represents that: (1) the Agreement is valid, enforceable and in full force and effect; and (2) the Agreement is hereby ratified.

5. MISCELLANEOUS.

a. This First Amendment constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes any prior agreements, understandings, conditions, representations, warranties whether oral or written, with respect to the subject matter hereof.

b. If any term or provision of this First Amendment shall be held to be invalid or unenforceable for any reason, such term or provision shall be ineffective to the extent of such invalidity or unenforceability without invalidating the remaining terms and provisions hereof, and this First Amendment shall be construed as if such invalid or unenforceable term or provision had not been contained herein, provided, however, that the foregoing shall in no way be interpreted or construed to effect the enforceability of the provisions of this First Amendment.

c. This First Amendment shall bind and inure to the benefit of each of the Parties and their respective heirs, executors, administrators, legal representatives, successors and assigns.

d. Neither this First Amendment nor any term, provision or condition hereof may be changed, amended or modified, except in a writing signed by both Parties hereto.

e. This First Amendment may be executed in counterparts, each of which shall constitute one and the same instrument.

f. This First Amendment shall be governed and construed in accordance with the laws of the State of Texas, without regard to conflict of laws principles, being performable, and with venue proper, within Harris County.

g. Each of the Parties hereby covenant, represent and warrant to the other, as follows:

- (i) This First Amendment is fully and forever binding on, and enforceable against, such party in accordance with its terms.
- (ii) The execution, delivery and performance of this First Amendment by it have been duly authorized by all necessary corporate or governmental action, as the case may be.

Attachment 2

- h. The effective date is the date that all Parties have executed this Agreement ("Effective Date").

[Signatures Appear on the Following Page]

Attachment 2

Executed as of the Effective Date first set forth above.

COLLEGE:

**SAN JACINTO COMMUNITY
COLLEGE DISTRICT**

By: _____

Printed Name: _____ Brenda Hellyer _____

Title: _____ Chancellor _____

CITY:

CITY OF SHOREACRES

ATTEST:

Secretary

By: _____

Printed Name: _____

Title: _____

Action Item "XIII"
Regular Board Meeting October 10, 2016
Consideration of Approval of Addendum to
Chancellor's Employment Contract with San Jacinto College District

NOTE: This is a draft action item and will be completed based on the closed session meeting.

ADMINISTRATION RECOMMENDATION/REPORT

The Board of Trustees recommends the approval of changes in the terms of the Chancellor's contract as discussed in closed session the Board Workshop Meeting on October 10, 2016. Such changes will be compensation and term of contract. Furthermore, the Board authorizes the College's attorney to incorporate the changes into an addendum to the Employment Contract dated October 1, 2010, and authorizes the Board's Chairman to sign the new agreement on behalf of the Board.

BACKGROUND

The Chancellor's current employment contract took effect on October 1, 2010 and has been amended annually to continue through August 31, 2019. The contract defines the Chancellor's requirement for employment, compensation, salary and annual performance evaluation process and miscellaneous other conditions.

IMPACT OF THIS ACTION

The proposed addendum to the Chancellor's employment contract will take effect on September 1, 2016, and will continue through August 31, 2019. The addendum also defines the compensation and automobile allowance for fiscal year 2016 - 2017.

Approval of this action will modify the Chancellor's employment contract effective September 1, 2016.

BUDGET INFORMATION

The funding is provided in the 2016-2017 budget.

MONITORING AND REPORTING TIMELINE

The Chancellor is required to prepare annual performance objectives for approval by the Board of Trustees. Additionally, the Board of Trustees evaluates and assesses the performance of the Chancellor annually.

ATTACHMENTS

None

RESOURCE PERSONNEL

Stephen Trncak

281-998-6348

Stephen.Trncak@sjcd.edu

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
OCTOBER 10, 2016**

I.	EQUIPMENT, SUPPLIES & SERVICES BIDS		
	RFP 16-28		
	Sign Language Interpreting Services (pgs. 2-4)	\$	1,067,000
	RFP 16-29		
	Remote CART Services (pgs. 5-7)		80,000
	RFP 17-01		
	Turnkey Magazine Production Services (pgs. 8-10)		<u>305,000</u>
	TOTAL OF ALL BIDS		1,452,000
II.	PURCHASE REQUESTS, SOLE SOURCE VENDORS, COOPERATIVES, AND CONTRACT RENEWALS		
	Purchase Request #1 -		
	Purchase Audio Visual and Cabling Products (pg. 11-12)	\$	240,000
	Purchase Request #2 -		
	Renew the Printing Collaterals Contract (pgs. 13-14)		235,000
	Purchase Request #3 -		
	Renew the Charter Bus Services Contract (pg. 15)		190,000
	Purchase Request #4		
	Method of Procurement for Central Campus Welcome Center (pgs. 16-17)		-
	Purchase Request #5		
	Method of Procurement for North Campus Cosmetology and Culinary Center (pgs. 18-19)		-
	Purchase Request #6 -		
	Method of Procurement for South Campus Cosmetology Center (pgs. 20-21)		<u>-</u>
	TOTAL OF PURCHASE REQUESTS		665,000
	GRAND TOTAL:		<u><u>\$2,117,000</u></u>

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve a contract for sign language interpreting services with Visual Language Professionals.

BACKGROUND

In accordance with Title II of the Americans with Disability Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the College provides sign language interpreting services to ensure that no individual is denied the benefits of, excluded from participation in, or is otherwise subjected to discrimination from an educational program or activity operated by the College due to impaired sensory, manual, or speaking skills.

A request for proposals, Project Number 16-28, was issued to procure sign language interpreting services. The solicitation included two types of services to be provided, face-to-face sign language interpreters as well as video remote interpreting (VRI) services. Six (6) responses were received and evaluated by a team consisting of representatives from the Compliance and Judicial Affairs and Educational Planning, Counseling, and Completion departments.

After an initial review of the proposals submitted, best and final price offers were requested from the top five ranked firms. Of the five, only three offered both services. VRI services are a relatively new option for the College and the department has plans to expand its use where possible in order to contain expenses. Based on an assessment of the types and number of accommodations requested by students, the department representatives felt utilizing one firm to provide both face-to-face and VRI services would best serve the institution and the students. Visual Language Professionals can provide both types of service, offered the most favorable pricing with flexible scheduling terms and was determined would provide the best overall value to the College.

IMPACT OF THIS ACTION

It is the College's responsibility to provide educational auxiliary aids and services to students with disabilities in a timely manner to ensure effective participation by all students and to remain compliant with ADA requirements. The number of course sections that require sign language interpreter services has steadily risen over the years. During the 2015-2016 year, the College provided services to a total of 24 unduplicated students enrolled in the Fall, Spring and Summer semesters. This resulted in the delivery of 13,245 in-class hours of interpreting services at a cost of \$1,180,825.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is not projected to exceed \$1,067,000. This expenditure is funded by the 2016-2017 operating budget of the Compliance and Judicial Affairs – Interpreting Services department

MONITORING AND REPORTING TIMELINE

The initial award term will be two (2) years, commencing November 1, 2016 and ending October 31, 2018 with renewal options of three (3) one-year terms.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

Laurel Williamson	281-998-6182	Laurel.williamson@sjcd.edu
Joanna Zimmermann	281-476-1863	Joanna.zimmermann@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.scholes@sjcd.edu

Project Name Sign Language Interpreting Services
Project Number RFP 16-28
Number of Evaluators 4

Stated Criteria	Total Points Available		San Antonio Interpreters	Community Access Ability Group **	AllWorld Language Consultants, Inc. (ALC) **	Crabtree Interpreting Services	Sign Language Accessible Interpreters, LLC	Visual Language Professionals **
Price Proposal	100		66	88	68	89	89	82
Qualifications and Experience of Personnel	100		65	81	91	89	89	78
Project Approach and Services	80		51	67	58	64	68	63
Qualifications and Experience of Firm	80		44	73	68	62	70	61
Business Questionnaire	40		30	38	34	34	38	36
Total Points Available	400		256	347	319	338	354	320
Total Points Received *								

* Based on written proposals, before best and final price offers and negotiations

** Can provide both face-to-face and VRI services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve a contract for remote communication access real-time translation (CART) services from Teleperformance RapidText for the Compliance and Judicial Affairs department.

BACKGROUND

In accordance with Title II of the Americans with Disability Act and Section 504 of the Rehabilitation Act of 1973, the College provides interpreting services to ensure that no individual is denied the benefits of, excluded from participation in, or is otherwise subjected to discrimination from an educational program or activity operated by the College due to impaired sensory, manual, or speaking skills. One type of interpreting service that is offered is communication access real time interpreting services. CART services are best described as a real time closed captioning of the instructor's lecture displayed to hearing impaired students via a computer during the class.

A request for proposals, Project Number 16-29, was issued to procure remote CART services. Eleven (11) responses were received and evaluated by a team consisting of representatives from the Compliance and Judicial Affairs and Educational Planning, Counseling, and Completion departments who determined the proposal submitted by Teleperformance RapidText would provide the best overall value to the College.

IMPACT OF THIS ACTION

It is the College's responsibility to provide educational auxiliary aids and services to students with disabilities in a timely manner to ensure effective participation by all students and to remain compliant with the Americans with Disability Act. On average, the College provides CART services to three students per semester.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$80,000. This expenditure is funded by the Compliance and Judicial Affairs - Interpreting Services department's 2016-2017 operating budget.

MONITORING AND REPORTING TIMELINE

The initial award term will be two (2) years, commencing November 1, 2016 and ending October 31, 2018 with renewal options of three (3) one-year terms.

ATTACHMENTS

Attachment 1 - Tabulation

RFP #16-29
Regular Board Meeting October 10, 2016
Consideration of Approval to Contract for Remote CART Services

RESOURCE PERSONNEL

Laurel Williamson	281-998-6182	Laurel.williamson@sjcd.edu
Joanna Zimmermann	281-476-1863	Joanna.zimmermann@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.scholes@sjcd.edu

Project Name Remove Communication Access Real-Time Translation (CART) Services
 Project Number RFP 16-29
 Number of Evaluators 4

Stated Criteria	Criteria Explanation	Total Points Available	Askin Captioning	Karasch & Assoc.	Alternative Communication Services	Tele-Performance RapidText	Communication Access Ability Group	Caption Crew	Captions Unlimited	Quick Caption	A La Carte Connection	Caption It	Sign Shares
Price Proposal	Rates shall include all resources and services necessary and required to perform remote CART services and captioning in accordance with the scope of services and the general terms and conditions of the proposed contract.	100	85	90	81	90	78	59	66	92	89	73	51
Qualifications and Experience of Personnel	Include a project-staffing plan and resumes for all proposed "key" staff members. Must have appropriate certification, other credential, and areas of experiences that meet the minimum standards established by the National Court Reporters Association (NCRA) and/or Certificated Cart Provider (CPC).	100	62	77	88	92	86	72	68	87	82	82	50
Project Approach and Services	Include vendor's management approach to ensure staffing plan is adequate in number and individuals have the type of experience and qualifications necessary to successfully perform the requirements. Vendor's technical approach shall be evaluated on its feasibility, practicability, appropriateness, and timeliness.	80	43	59	74	73	70	65	51	73	74	59	45
Qualifications and Experience of Firm	Provide description of firm, it's history, size, past/present contracts, and references.	80	49	57	69	73	73	64	64	73	67	53	46
Business Questionnaire	Address all concerns mentioned in Attachment 4 - Business Questionnaire	40	26	29	39	37	39	37	38	39	39	35	34
		400	265	312	351	365	346	297	287	364	351	302	226
Total Points Received													

Final Ranking

	Vendor Name	Total Score
1	Tele-Performance RapidText	365
2	Quick Caption	364
3	Alternative Communication Services	351
4	A La Carte Connection	351
5	Communication Access Ability Group	346
6	Karasch & Assoc.	312
7	Caption It	302
8	Caption Crew	297
9	Captions Unlimited	287
10	Askin Captioning	265
11	Sign Shares	226

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve a contract to procure turnkey magazine production services from Academic Marketing Services for the Marketing, Public Relations and Government Affairs department.

BACKGROUND

A request for proposals, Project Number 17-01, was issued to procure turnkey magazine production services for the CareerFocus magazine. Three responses were received and evaluated by a team consisting of Marketing, Public Relations and Government Affairs department staff who determined the proposal submitted by Academic Marketing Services would provide the best value to the College.

Academic Marketing Services (AMS) has exhibited a high satisfactory and proven record of service with the College. AMS has been publishing the CareerFocus magazine for the College since 2008. CareerFocus magazine is published three times per year prior to the start of each semester and is a vital tool to market and promote the College's academic and training programs, as well as provide our audience with pertinent information to make informed decisions regarding enrolling in the College. While AMS designs, prints and mails the publication to every household in our district, as well as all students and employees, all content is created and owned by the College.

CareerFocus magazine also includes an online component and a social media campaign for each issue. These digital components increase the potential reach for the magazine's customized content, which reaches an audience outside of the College district.

IMPACT OF THIS ACTION

The CareerFocus magazine enhances enrollment possibilities and potential reach to an audience outside of the College district, while also enhancing the image of San Jacinto College. If it were to be produced in-house it would require additional manpower to perform the research, design and layout of the magazine also at a higher postage rate than offered by AMS. This magazine is a syndicated product, of which most of the production is performed on our behalf. The Marketing, Public Relations and Government Affairs team will continue to work closely with AMS to tailor the magazine to the programs and content available at the College.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$305,000. This expenditure is funded by the Marketing, Public Relations and Government Affairs department's 2016-2017 operating budget and subsequent year budgets.

Consideration of Approval to Contract for Turnkey Magazine Production Services

MONITORING AND REPORTING TIMELINE

The initial award term will be two (2) years, ending October 10, 2018, with renewal options of three (3) one-year terms.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Teri Crawford	281-998-6151	teri.crawford@sjcd.edu
Amanda Fenwick	281-998-6160	amanda.fenwick@sjcd.edu
Charity Simpson	281-998-6328	charity.simpson@sjcd.edu

Project Name Turnkey Magazine Production
Project Number 17-01
Number of Evaluators 4

Stated Criteria	Criteria Explanation	Total Points Available	Propeller Communications	Academic Marketing Services	Liberty Press
Project Approach and Services	Management and technical approach to the scope of services, breadth and depth of the Plan Detail.	25	20.69	22.81	11.25
Qualifications and Experience of Firm	Firm's references, experience, and reputation	25	20.75	22.81	11.75
Quality of Product	Samples, including project details, of past magazines produced and published by the firm.	10	7.58	9.45	4.65
Business Questionnaire	Questions inquiring about the firm's performance reputation, delivery method, value added services, and current accounts	10	7.63	8.88	3.90
Price Proposal	Lower costs equate to a higher score.	30	22.50	27.38	19.73
		100	79.15	91.33	51.28
			Total Points Received		

Final Ranking

Vendor Name	Total Score
Academic Marketing Services	91.33
Propeller Communications	79.15
Liberty Press	51.28

Purchase Request #1
Regular Board Meeting October 10, 2016
Consideration of Approval to Purchase Audio Visual, Security and
Cabling Supplies and Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve the purchase of audio visual equipment, cabling supplies and services with Network Cabling Services (NCS).

BACKGROUND

As part of planned and budgeted technology equipment replacements and data cabling for the current fiscal year, primarily the audio/video (AV) products which includes the design of turn-key AV solutions, expansion and additions to existing systems and ongoing maintenance and support throughout the lifecycle of the AV system, the ITS department needs a firm that can provide audio visual products and services for classroom, conference, and instructional spaces. The items and services procured include cable drops, supplies, equipment, repair and maintenance related to installations and replacements for classrooms and conference spaces at all three campuses.

Network Cabling Services has contracts through multiple cooperative program enabling them to offer AV and cabling supplies and services, Contract Numbers TCPN R5168 and Buy Board 482-15. Use of these cooperative contracts comply with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.001(g) of the Texas Government Code.

IMPACT OF THIS ACTION

Network Cabling Services offers products and components that are used to maintain and replace the presentation and audio visual system equipment in classroom and conference rooms college-wide.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In August 2016, the Board approved an expenditure of \$60,000 for the purchase of audio visual and cabling equipment and services. This request would increase the total amount approved by \$240,000 for a total of \$300,000 to address all anticipated projects throughout the year. This expenditure will be funded by the 2016-2017 operating budgets of various departments.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

**Purchase Request #1
Regular Board Meeting October 10, 2016
Consideration of Approval to Purchase Audio Visual, Security and
Cabling Supplies and Services**

RESOURCE PERSONNEL

Rob Stanicic	281-669-4023	Rob.Stanicic@sjcd.edu
Jeff Tambrella	281-998-6306	Jeff.Tambrella@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.Scholes@sjcd.edu

Purchase Request #2
Regular Board Meeting October 10, 2016
Consideration of Approval to Renew the Contract for Printing Collaterals

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the renewal of the contract for printing collaterals services with Southwest Precision Printers and Associates (SWPP) and Chas P. Young for the College.

BACKGROUND

A request for proposals, Project Number 16-04, was issued in October 2015 to procure printing and delivery of collaterals for the College. The Board approved the original one-year contract with Southwest Precision Printers and Associates and Chas P. Young in December 2015.

SWPP has exhibited a high satisfactory and proven record of service with the College. SWPP provides a single contact person, high quality printing, and web-based software allowing the College to upload and proof files. SWPP has responded commendably to all of the College's printing needs for both advanced orders and short notice orders, and also operates 24 hours, 7 days a week as needed for quick turnarounds.

Chas P. Young is a secondary resource for printing collaterals services. They provide high quality printing at comparable prices, making them competitive.

IMPACT OF THIS ACTION

The Marketing department produces over 1,000 printed marketing collateral pieces each year used to support departments, programs, events, student enrollment and the College in general. The printed items provided by these vendors range from four-color flyers and event programs to departmental brochures and multi-page student handbooks. Printing services is one medium used to communicate information and build awareness in the College's service area.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$235,000. This expenditure will be funded by the Marketing department's 2016-2017 operating budget.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the first of four one-year renewal options available. If approved, the new term will be December 15, 2016 through December 14, 2017.

ATTACHMENTS

None

Purchase Request #2
Regular Board Meeting October 10, 2016
Consideration of Approval to Renew the Contract for Printing Collaterals

RESOURCE PERSONNEL

Teri Crawford	281-998-6151	teri.crawford@sjcd.edu
Amanda Fenwick	281-998-6160	amanda.fenwick@sjcd.edu
Janet Cowey	281-991-2603	janet.cowey@sjcd.edu
Charity Simpson	281-998-6328	charity.simpson@sjcd.edu

Purchase Request #3
Regular Board Meeting October 10, 2016
Consideration of Approval to Renew the Contract for Charter Bus Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve a renewal of the contract for charter bus services with Sierra Stage Coaches for college-sponsored travel.

BACKGROUND

A request for proposals, Project Number 16-02, was issued in September 2015 to procure charter bus services for the College. The Board approved the original contract with Sierra Stage Coaches in November 2015.

Since 2002, Sierra Stage Coaches has demonstrated a satisfactory and proven record of service for the College. Their personable customer service allows ease in booking and the inevitable adjustments required when coordinating group and event travel. They have responded commendably to all the College's travel needs for both planned events and trips that were scheduled with very short notice. The drivers' friendly and professional demeanor has been lauded by staff as well as the students.

IMPACT OF THIS ACTION

Sierra Stage Coaches will provide charter bus services on an as-needed basis to transport athletic teams and other college-related groups. By utilizing one provider with advance schedules, the College realizes a deeper discounted rate per trip.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$190,000. This expenditure will be funded by various departmental 2016-2017 operating budgets.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the first of four one-year renewal options available with a new contract term expiring August 31, 2017.

ATTACHMENTS

None

RESOURCE PERSONNEL

Ann Kokx-Templet	281-998-6103	Ann.Kokx-Templet@sjcd.edu
Charity Simpson	281-998-6328	Charity.Simpson@sjcd.edu

Purchase Request #4
Regular Board Meeting October 10, 2016
Consideration of Approval for Method of Procurement for
Central Campus Welcome Center

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve the Construction Manager-at-Risk (CMR) procurement methodology for construction of the Welcome Center to be constructed at the Central Campus.

BACKGROUND

As part of the 2008 Bond Program, a new one-stop student services building was constructed at the North and South campuses. This single, dedicated use facility does not exist at the Central Campus. Using knowledge gained from construction and use of the North and South Welcome Centers, a new similar use facility is proposed for design and construction at the Central Campus. As outline in the 2015 Bond Program project research and development process, this new building would serve a similar one-stop service role at the Central Campus.

An architectural programming consultant for this project was approved by the Board in June 2016 and the initial design process is underway. The proposed location for the building will be centrally located on the campus to accommodate both existing and future campus facilities.

The CMR delivery method is recommended for this project because it has proven to be a very effective procurement methodology that accommodates flexible in scope development while maintaining risk control and provides good value.

IMPACT OF THIS ACTION

The CMR method is designed to include early involvement of the general contractor with the architect and owner to assure a smooth and trouble-free construction phase. Additionally, the CMR method allows for resolution of potentially expensive mistakes or unintended costs with early discovery and resolution. This method of procurement offers the flexibility and value to deliver a quality facility of a technical nature.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated total expenditure for this project is \$16,600,000. The project will be funded with the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

Design and construction of the new building will require approximately twenty two (22) months. Following detailed design and bidding, a Guaranteed Maximum Price will be brought to the Board for consideration. Design and construction will be monitored by the College's Facilities Services personnel. Program management will be conducted by AECOM.

**Purchase Request #4
Regular Board Meeting October 10, 2016
Consideration of Approval for Method of Procurement for
Central Campus Welcome Center**

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #5
Regular Board Meeting October 10, 2016
Consideration of Approval for Method of Procurement for
North Campus Cosmetology and Culinary Center

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve the Construction Manager-at-Risk (CMR) procurement methodology for construction of the Cosmetology and Culinary Center to be constructed at the North Campus.

BACKGROUND

With the migration to centers of excellence at the respective campuses within San Jacinto College, it has been determined that the Cosmetology programs will be consolidated at the North and South campuses, and the Culinary program will be consolidated at the North Campus. This realignment is based upon studies in district demographics, academic demands, and the need to improve efficiencies with delivery of learning program offerings.

An assessment of the existing facilities was performed in preparation for the 2015 Bond Program. Taking into consideration the impact to program sizes with the realignment of campus centers of excellence and program growth, a decision was made to construct a new cosmetology and culinary facility. Architectural programming services for this project were approved by the Board in June 2016. The size of the facility included in the 2015 Bond Program was 55,450 square feet.

The CMR delivery method is recommended for this project because it has proven to be a very effective procurement methodology that accommodates flexible in scope development while maintaining risk control and provides good value.

IMPACT OF THIS ACTION

The CMR method is designed to include early involvement of the general contractor with the architect and owner to assure a smooth and trouble-free construction phase. Additionally, the CMR method allows for resolution of potentially expensive mistakes or unintended costs with early discovery and resolution. This method of procurement offers the flexibility and value to deliver a quality facility of a technical nature.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated total expenditure for this project is \$22,845,000. The project will be funded with the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

Design and construction of the new building will require approximately twenty four (24) months. Following detailed design and bidding, a Guaranteed Maximum Price will be brought to the Board for consideration. Design and construction will be monitored by the

Purchase Request #5
Regular Board Meeting October 10, 2016
Consideration of Approval for Method of Procurement for
North Campus Cosmetology and Culinary Center

College's Facilities Services personnel. Program management will be conducted by AECOM.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #6
Regular Board Meeting October 10, 2016
Consideration of Approval for Method of Procurement for
South Campus Cosmetology Center

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends the Board of Trustees approve the Construction Manager-at-Risk (CMR) procurement methodology for construction of the Cosmetology Center to be constructed at the South Campus.

BACKGROUND

With the migration to centers of excellence at the respective campuses within San Jacinto College, it has been determined that the Cosmetology programs will be consolidated at the North and South campuses. This realignment is based upon studies in district demographics, academic demands, and the need to improve efficiencies with delivery of learning program offerings.

An assessment of the existing facilities was performed in preparation for the 2015 Bond Program. Taking into consideration the impact to program sizes with the realignment of campus centers of excellence and program growth, a decision was made to construct a new cosmetology facility. Architectural programming services for this project were approved by the Board in June 2016. The size of the facility included in the 2015 Bond Program was 39,300 square feet.

The CMR delivery method is recommended for this project because it has proven to be a very effective procurement methodology that accommodates flexible in scope development while maintaining risk control and provides good value.

IMPACT OF THIS ACTION

The CMR method is designed to include early involvement of the general contractor with the architect and owner to assure a smooth and trouble-free construction phase. Additionally, the CMR method allows for resolution of potentially expensive mistakes or unintended costs with early discovery and resolution. This method of procurement offers the flexibility and value to deliver a quality facility of a technical nature.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated total expenditure for this project is \$16,213,000. The project will be funded with the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

Design and construction of the new building will require approximately twenty (20) months. Following detailed design and bidding, a Guaranteed Maximum Price will be brought to the Board for consideration. Design and construction will be monitored by the College's

**Purchase Request #6
Regular Board Meeting October 10, 2016
Consideration of Approval for Method of Procurement for
South Campus Cosmetology Center**

Facilities Services personnel. Program management will be conducted by AECOM.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Item "A"
Regular Board Meeting October 10, 2016
Approval of the Minutes for the September 13, 2016
Board Workshop and Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the September 13, 2016, Board Workshop and Regular Board Meeting.

**San Jacinto College District Board Workshop
September 13, 2016
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Absent: Brad Hance Others: Allatia Harris, Ann Kokx-Templet, Chet Lewis, Mandi Reiland, Steve Trncak
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Workshop began at 4:47 p.m.
II.	Roll Call of Board Members	Board Members: Dan Mims, Marie Flickinger, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Absent: Brad Hance
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 & 551.074, of the Texas Open Meetings Act	Adjourned to closed session at 4:48 p.m. Allatia Harris, Chet Lewis, Mandi Reiland, and Steve Trncak were present for the executive session. Real estate - For the purpose of discussing the purchase or exchange of real property. Ann Kokx-Templet was present for the real estate portion of the executive session. Personnel Matters - For the deliberation of the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of specific employees.
IV.	Reconvene in Open Meeting	Reconvened in open meeting at 5:55 p.m.

V.	Update on Enrollment	Dr. Brenda Hellyer gave an update on the current fall enrollment. College-wide unduplicated headcount is up 2.8 percent from last year. The College-wide contact hours are up 1.7 percent from last year. The College has been contacted by approximately 35 students from ITT Technical Institute and four have enrolled. Many have had questions with financial aid and veterans benefits.
VI.	Update on Bond Refinancing	Chet Lewis gave an overview of the College's recent bond refinancing. The College refinanced \$74 million in bonds. The refinancing saved the College a total of \$13.87 million in future bond payments with a net present value savings of \$10.85 million.
VII.	Property Tax Discussion and Vote to Place a Proposal for the Adoption of an Ad Valorem Tax Rate at a Future Meeting	<p>Chet reviewed the effective tax rate calculations and the changes in taxable assessed values. Chet also gave an overview of the history of the College's tax rates.</p> <p>Chet explained that the recommended proposed total proposed tax rate is \$0.182379 which includes the 2016 debt tax rate of \$0.053185. The 2016 maintenance and operation tax rate is recommended to be the same as the prior year at \$0.129194. The proposed rate is above the effective tax rate primarily due to the recent issuance \$150 million of voter authorized debt which increased the 2016 property tax rate to \$0.053185. Generally, if new debt is issued, the adoption of the effective tax rate would cause a decrease in the tax revenue available to the general fund. If the 2016 rate was proposed at the effective tax rate, the general fund property tax revenue would decrease by approximately \$1 million.</p> <p>The proposed debt rate is below the 2014 debt tax rate, which is the debt rate in place when the College began discussing the 2015 bond election.</p> <p>The proposed tax rate will cover debt payments and will provide additional revenues for operations. Brenda explained that she would like to maintain the majority of these funds for one-time or non-recurring items. There is one recurring item that Brenda views as an important item which is an increase in part time faculty pay rates. Human Resources is evaluating the current rates and will bring forward a proposal for the Board to review at a future meeting with the intent to implement in January.</p> <p>Chet Lewis stated that if the College plans to adopt a property tax rate that exceeds the current tax rate, the Board of Trustees</p>

		<p>must take a vote to set the tax rate on a future agenda. If the proposed rate is higher than the current rate, the College is also required to hold two public hearings.</p> <p>Motion was made by Marie Flickinger, seconded by John Moon, Jr., to agree to vote to place a proposal for the adoption of an Ad Valorem Tax rate at a future meeting.</p> <p>Motion Carried.</p> <p>Yeas: Flickinger, Mims, Moon, Jr., Sinor, Wilson, Wheeler Nays: None</p>
<p>VIII.</p>	<p>Review Purchasing Requests</p>	<p>Brenda Hellyer reviewed the purchasing package that the Board will be voting on this evening. Items that were discussed in detail are as follows:</p> <p>Request for Qualifications (RFQ) #16-32 Design Services – Petrochemical Process Plant went through an RFQ process and it is recommended that the College enter into a contract with Tellepsen Corporation. The final contract and fees will be presented in the future to the Board for ratification. This is the engineering for the Glycol unit.</p> <p>Purchase Request #6 is for approval of the Chancellor to select the architect for renovations at the South Campus Student Center. This is a portion of the building to accommodate several student support area functions. A process is being developed to select the architect based on criteria.</p> <p>Purchase Request #1 is for approval of the renovation of the Board Room at the east administration building. This request is for the construction component. The total project is estimated at approximately \$140,000 and will include the new chairs, technology, and conference room updates.</p> <p>Purchase request #10 is for approval for aviation program instruction and support services provided through a third party contractor. The goal is to manage the current students with the assistance of Guidance Aviation, and develop the plan for the future of the program.</p>

IX.	Review of Central Campus Site Plan Proposal	The review of the Central Campus site plan was tabled by Chairman Mims. This proposal will be presented at the next building committee meeting on September 20, 2016.
X.	General Discussion of Meeting Items	Dr. Hellyer distributed two recent testimonies so the Board can review them and stay up to date on upcoming legislative items.
XI.	Calendar	Brenda reviewed the Board calendar.
XII.	Adjournment	Workshop adjourned at 6:24 p.m.

**San Jacinto College District
Board Meeting Minutes**

September 13, 2016

The Board of Trustees of the San Jacinto Community College District met at 6:30 p.m., Tuesday, September 13, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Absent: Brad Hance

Chancellor: Brenda Hellyer

Others Present:

Amy Austin	Chet Lewis
Dean Barnes	Kevin McKisson
Rhonda Bell	Kevin Morris
Marsha Bowden	Catherine O'Brien
Pam Campbell	Bill Raffetto
Janet Cowey	Debbie Smith
Teri Crawford	Janice Sullivan
Paul Davis	Rob Stanicic
Suzanne DeBlanc	John Stauffer
Bill Dowell	Ann Tate
Chris Duke	Steve Trncak
Kenneth English	David Valtierra
Amanda Fenwick	Van Wigginton
Rebecca Goosen	Laurel Williamson
Allatia Harris	Craig Zimmerman
Joseph Hebert	Joanna Zimmermann
Sallie Kay Janes	
Brenda Jones	
Bryan Jones	
Michael Kane	
Tami Kelly	
Ann Kokx-Templet	
David LeMaster	

Call the Meeting to order:	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 6:32 p.m.
Roll Call of Board Members:	Marie Flickinger John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Absent:	Brad Hance
Invocation and Pledges to the Flags:	The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by Larry Wilson.
Special Announcements, Recognitions, and Presentations:	1. Dr. Allatia Harris introduced John Stauffer as the Associate Vice Chancellor of Maritime. She gave a special thanks to Dr. Sallie Kay Janes and Rear Admiral Pickavance for their significant work on the maritime program.
Student Success Presentations:	1. Dan Mims announced that San Jacinto College was named as one of the top ten finalists for the prestigious 2017 Aspen Prize for Community College Excellence.
Communications to the Board:	1. A thank you was sent to the Board from Shannon Solis, for the plant sent in memory of her mother. 2. A thank you was sent to the Board from Carla Ruffins, for the plant sent in memory of her mother.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens desiring to be heard before the Board.
Informative Reports:	Dan Mims indicated such reports were in the board documents.

**Motion 9738
Consideration of
Approval of
Amendment to
the 2015-2016
Budget for
Restricted
Revenue and
Expenses Relating
to Federal and
State Grants**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Consideration of
Policy 2-19:
Policy on
Electioneering –
First Reading
(Information
Only)**

Informational item. Dr. Brenda Hellyer explained the informational item on Policy 2-19: Policy on Electioneering – First Reading.

No vote needed.

**Motion 9739
Consideration of
Purchasing
Requests**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1 - Renovation of the Board Room at the College East Administration Building	\$63,200
Purchase Request #2 - Central Campus Surveying Services	73,700
Purchase Request #3 - Training Equipment for North Campus Center for Industrial Technology	82,392
Purchase Request #4 Furniture for North Campus Center for Industrial Technology	897,700
Purchase Request #5 Method of Procurement for the South Campus Student Center Renovation	700,000
Purchase Request #6 Architect Services for South Campus Student Center Renovation	-
Purchase Request #7 Furniture for South Campus Student Center Renovation	200,000

Purchase Request #8 - North and South Campus Site Planning Services	147,000
Purchase Request #9 - Sign Language Interpreting Services	208,000
Purchase Request #10 - Aviation Program Instruction and Services	<u>101,930</u>
TOTAL OF PURCHASE REQUESTS	\$2,473,922

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9740
Consent Agenda**

Motion was made by Marie Flickinger, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

Adjournment:

Meeting Adjourned at 6:46 p.m.

Item "B"
Regular Board Meeting October 10, 2016
Approval of the Minutes for the September 26, 2016 Public Hearing

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the September 26, 2016, public hearing.

**San Jacinto College District
Public Hearing Minutes**

September 26, 2016

The Board of Trustees of the San Jacinto Community College District met at 6:00 p.m., Monday, September 26, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for a Public Hearing.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Absent: John Moon, Jr., Secretary

Chancellor: Brenda Hellyer

Others Present: Teri Crawford
Chet Lewis
Mandi Reiland

Call the Meeting to order: Chair Dan Mims called the regular meeting of the Board of Trustees to order at 6:00 p.m.

Roll Call of Board Members: Marie Flickinger
Brad Hance
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Absent: John Moon, Jr.

Presentation on the Proposed Tax Rate: Chet Lewis provided a general discussion regarding the history of property taxes for the College and an overview of the proposed tax rate.

He stated that the total valuations for 2015 was \$48.05 billion and the total for 2016 is \$50.64 billion. This is a 5.4 percent increase in valuations.

The proposed 2016 M&O rate is \$ 0.129194, which is the same rate as the prior year rate. The proposed 2016 debt rate is \$0.053185 which is higher than the prior year due to the issuance of \$150 million of new voter approved debt offset by refinancing of debt. The proposed 2016 tax rate is \$0.182379. These rates are per \$100 of taxable valuation.

Chet explained that the effective and rollback tax rates, statement, and schedules were published on September 13, 2016. The Board of Trustees

met to discuss the tax rate on September 13, 2016. The notice of public hearing on tax increase was published on September 16, 2016. The meeting this evening on September 26, 2016 is the first public hearing and the second public hearing will be on October 3, 2016. The meeting to adopt the tax rate will be held on October 10, 2016.

**Public Comment
on Proposed Tax
Rate:**

There were no citizens desiring to be heard before the Board.

Adjournment:

Meeting Adjourned at 6:07 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve budget transfers for 2015-2016 which have been made in accordance with State accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers will allow the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Chet Lewis	281-998-6306	chet.lewis@sjcd.edu
Mini Izaguirre	281-998-6347	mini.izaguirre@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers For The October 10, 2016 Board Meeting
 Budget Transfers Related to Fiscal Year 2015-16

	ELEMENT OF COST	DEBIT	CREDIT
DISTRICT			
	INSTRUCTION	-	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	2,445
	STUDENT SERVICES	1,876	-
	INSTITUTIONAL SUPPORT	2,445	3,807
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
CENTRAL			
	INSTRUCTION	5,038	24
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	5,013
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
NORTH			
	INSTRUCTION	77,286	17,734
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	908	59,610
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
SOUTH			
	INSTRUCTION	1,081	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
		88,634	88,634

These transfers reflect adjustments of budgetary allocations between campuses and departments.

RECOMMENDATION

Recommend Board approval of the following Affiliation Agreements:

Central Campus

Department

Medical Laboratory Program
(First Amendment)

Associate Degree Nursing

Respiratory Care Program

Emergency Medical Technology Program
(First Amendment)

Affiliation Entity

Memorial Hermann The Woodlands

West Oaks Hospital

Texas Children's Hospital

San Jacinto Methodist Hospital

North Campus

Department

Mental Health

Health Information Management

Emergency Medical Technician

Affiliation Entity

Cease Addiction Now

Legend Oaks East Houston

Fort Bend County EMS

RATIONALE

The Affiliation Agreements were reviewed by the College's external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

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Item "F"
Regular Board Meeting October 10, 2016
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, November 7, 2016.